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REVENUE DEPARTMENT
GOVT. OF NCT OF DELHI
(RELIEF BRANCH)
5, SHAM NATH MARG: DELHI-54

Guidelines for Addition/ deletion of names in the
Registration Cards of the J & K Migrants:

- 1 The applicant must be registered as J&K migrant.
- 2 Residence of the applicant to be verified.
- 3 The documentary evidence such as birth certificate/ proof of
Age / parentage is to be taken.
- 4 The certificate must specify that this is issued for the Education
Purpose only for the concerned child/ children.
- 5 The application should be submitted in the concerned District
office.
- 6 Addition/ Deletion of names is to be made in the registration
cards of all the migrants whether they are drawing AMR or not
with the condition that the addition is only for education purpose
and not for any financial purpose.
- 7 The addition/ deletion of names is to be considered by the
SDMs concerned.

This issues with the approval of Pr. Secretary cum
Commissioner (Rev).

(S.K.KHOSLA)
S.D.M.II(HQ)/RELIEF

TO

All Dy. Commissioners/ ADMS/ SDMs for compliance

No. F. 1(29)/RC/J&K/Relief/06 | 1415-1524

Dated: 21/6/07

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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
REVENUE DEPARTMENT
RELIEF BRANCH
5-SHAM NATH MARG, DELHI-54

No.F.1(29)/Nodal Cell/Relief/2001/3476-3487 Dated the 8th May, 2008.

To

SDM
VV

All Deputy Commissioners (Revenue),
Govt. of NCT of Delhi, Delhi/New Delhi.

Subject:- Issuance of J & K Migrant Certificates for education purpose in favour of the wards of the J & K migrants for seeking admission in various Govt. educational Institutions all over India.

Sir/Madam,

In supersession to all previous orders on the above-said subject, I am directed to inform that the work relating to the addition/deletion/Amendments in the J & K migrant Registration Card and issuance of J & K migrant Certificates for educational purpose in favour of the wards of the J & K migrants for seeking admission in various Govt. educational Institutions all over India, will be carried out **only at district level** according to the place of present residential address of the applicant, irrespective of whether they are drawing adhoc monthly relief or not. A specimen copy of proforma of certificate to be issued by the District in each case, is enclosed herewith for the purpose of uniformity among all districts. The concerned district authorities are requested to kindly ensure that the above certificates are issued within two days on receipt of the applications from the applicants which are complete in all respects. In case of any discrepancies found in the applications received for the above-said purpose, the same may be considered after due field verifications to be conducted by the concerned SDMs.

In the case of J & K migrants, who are settled in NCR area, the work relating to the addition/deletion/amendments in their Registration Cards as well as issuance of migrant Certificates for educational purpose, will be done in one district, namely, District South West, Revenue department, Kapashera, New Delhi.

This issues with the prior approval of the Secretary (Revenue)/
Divisional Commissioner, Delhi.

Yours faithfully,

~~14/5/08~~
ENCL:- As above.

(RAJIV KUMAR)
S.D.M-II (HQ)/RELIEF 8/5/08
May, 2008.

No.F.1(29)/Nodal Cell/Relief/2001/

Dated the

18/5/08 / SDM
14/5/08
15/5/08 / SDM
16/5/08

Copy forwarded for information and necessary action to :-
1. All ADMs/SDMs/Tehsildars of Revenue department, GNCT of Delhi
2. P.S. to Secretary (Revenue)/Divisional Commissioner, Delhi.
3. P.A. to A.D.M (HQ), Revenue department, GNCT of Delhi.
4. The General Secretary, Kashmiri Samiti, Delhi (Regd), Kashmiri Bhawan, Kashmir Bhawan Marg, Amar Colony, Lajpat Nagar IV, New Delhi-110024.

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(RAJIV KUMAR)
S.D.M-II (HQ)/RELIEF 8/5/08

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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
REVENUE DEPARTMENT
RELIEF BRANCH
5-SHAM NATH MARG, DELHI-54

No.F.1(29)/Nodal Cell/Relief/2001-02 Dated the 9th July, 2008.

To
All Deputy Commissioners (Revenue),
Govt. of NCT of Delhi,
Delhi/New Delhi.

Subject:- Issuance of J & K migrant certificate for educational purpose in favour of the wards of the J & K migrants for seeking admission in various Govt. educational institutions all over India.

Sir/Madam,

In continuation to this office letter of even No.3476-3489 dated 8.5.2008 on the subject cited above, I am directed to inform that there are four categories of cases of J & K migrants in which the Revenue department is required to issue migrant certificates for educational purpose in favour of the wards of the J & K migrants irrespective of whether they are drawing AMR or not, as detailed below :-

- (i) The J & K migrants, who were registered with Delhi Govt. during the period 19.3.90 to 12.2.93 and having J & K migrant registration cards duly issued by Delhi Govt (copy of the sample card is enclosed).
- (ii) The J & K migrants who are claiming themselves to be J & K migrants registered with Delhi Govt. during the period 19.3.90 to 12.2.93 and submit only the registration number of their being registered with Delhi Govt, but unable to produce registration cards stating that they are not drawing AMR and reportedly deposited the said migrant card with the department years back on the directions of the department.
- (iii) The J & K migrants who were in service with J & K government prior to their migration to Delhi and stated to have since been drawing leave salary from the Office of the Resident Commissioner, Govt. of J & K, 5-Prithvi Raj Road, New Delhi-110011 and submit a copy of certificate certifying that they are J & K govt. employees, drawing leave salary from that Office (copy of sample certificate and Identity card issued by the O/O the Resident Commissioner is enclosed).
- (iv) The J & K migrants who are stated to be J & K migrants but could/did not registered themselves as a J & K migrant with Delhi Govt. during the period 19.3.90 to 12.2.93 and being registered with the O/O the Resident Commissioner, Govt. of J & K, 5 Prithvi Raj Road, New Delhi, as left over cases, numbering 5625 as communicated by the Director (Delhi), J & K Affairs, MHA, vide letter dated 19.2.2008. Out of which a list containing the names of 1009 such migrants has been received in the Head Quarter. These migrants have been issued Identity cards by the Office of the Resident Commissioner, Govt. of J & K, New Delhi (copy of the sample card is enclosed).

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Procedure to be followed with regard to the issuance of the migrant certificate for education purpose in respect of all the above referred category.

Category No. (i)

The Head of the family shall file an application in the concerned district Office along with a copy of the identity card for J & K migrants issued by Delhi Govt. and the ward of the applicant. The concerned district Office shall issue the certificate within two days. If the name of the ward of the migrant does not appear in the identity card, the Head of Family shall first get the name of his ward included in the card as per procedure already exists and issue the certificate accordingly.

Category No. (ii)

The applicant shall file an application in the concerned district Office along with the proof of present residence, and the concerned district Office shall issue the certificate within two days, in accordance with the decision already approved by the Revenue Department, a copy of the same is enclosed herewith for necessary action.

Category No. (iii)

The applicant shall file an application in the concerned district Office along with the proof of residence, copy of the certificate and Identity Card issued by the O/O the Resident Commissioner, Govt. of J & K, New Delhi. The concerned district Office shall issue the certificates within two days.

Category No. (iv)

The Head of the family shall file an application along with the proof of residence and a copy of the Identity card for Kashmiri Migrants issued by the O/O the Resident Commissioner, Govt. Of J & K, New Delhi, in the concerned district Office. The concerned district Office shall issue the certificate within two days.

(The Certificates issued by the Head Quarter from time to time may also be treated as a valid document for issue of further certificates for education purposes by the concerned district Offices).

All the district Offices shall maintain a proper register/records (Category wise) of the certificates to be issued by them for future references.

This issues with the prior approval of the Secretary (Revenue)/Divisional Commissioner, Delhi.

Encl:- As above.

Yours faithfully,

(RAJIV KUMAR)

S.D.M-II(HQ)/RELIEF

Dated the 17 July, 2008.

No.F.1(29)/M.K.M. Coll./Relief/2001

Copy forwarded for information & necessary action to:-

1. All ADMs/SDMs/Tehsildars of Revenue department, GNCT of Delhi.
2. P.S. to Secretary (Revenue) Divisional Commissioner, Delhi.
3. P.A. to A.D.M.(hq), Revenue department, Delhi.
4. The General Secretary, Kashmir Samiti, Delhi (Regd), Kashmiri Bhawan, Kashmiri Bhawan Marg, Amar Colony, Capital Nagar-IV, New Delhi-110024.

(RAJIV KUMAR)

S.D.M-II(HQ)/RELIEF