

Circular Sub 208/c  
77/c

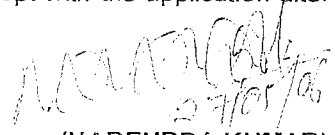
OFFICE OF THE DIVISIONAL COMMISSIONER : DELHI  
C.C. SECTION, ROOM NO. 206, B-BLOCK,  
5 - SHAM NATH MARG, DELHI-54.

No.F.87(16)/DC/CCS/ 2006/ 607-646

Dated: 31.5.06

CIRCULAR

It has been observed that a large number of persons are facing lot of difficulties in getting the Caste Certificates (SC/ST) in time. In order to simplify the procedure and to reduce the time period for issuance of such certificates, it has been decided that in all cases where the application has been verified and recommended by an officer of the Delhi Government not below the rank of an Assistant (including Doctors & Engineers) alongwith a photocopy of his/her identity card and telephone number, the caste certificate (SC/ST) should be issued to the applicant within five days without making further enquiry provided other relevant conditions are fulfilled. However, to be on safer side, a standard letter to the effect that on the basis of his/her verification, a caste certificate has been issued to the applicant shall be sent to the Govt. Officer concerned through registered post simultaneously. Draft of the letter to be sent is enclosed. A Copy of this letter shall be kept with the application after issue of caste certificate.

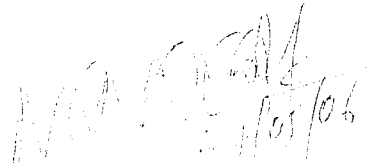
  
(NARENDRA KUMAR)  
DIVISIONAL COMMISSIONER  
SECRETARY REVENUE, DELHI

No.F.87(16)/DC/CCS/ 2006/ 607-646

Dated: 31.5.06

Copy for information & necessary action to:-

1. Principal Secretary (SC/ST/OBC/Min), Deptt. for the Welfare of SC/ST/OBC/Min., 2<sup>nd</sup> Floor, B-Block, Vikas Bhawan, New Delhi
2. All Deputy Commissioners, Delhi/New Delhi.
3. P.S. to Divisional Commissioner, Delhi.
4. P.A. to ADM-I (HQ)
5. PA to ADM -II(HQ)
6. All SDM, Delhi/New Delhi.
7. Guard file.

  
(NARENDRA KUMAR)  
DIVISIONAL COMMISSIONER  
SECRETARY REVENUE, DELHI