



**RAJYA SAINIK BOARD**  
**GOVT OF N.C.T. OF DELHI**  
**No. 1, RAJPUR ROAD**  
**(OPP. TIS HAZARI COURTS), DELHI – 110 054**  
**Website : [www.rsbdelhi.nic.in](http://www.rsbdelhi.nic.in) E-mail : [rsbdelhi@nic.in](mailto:rsbdelhi@nic.in)**  
**Phone No. : 011-23969260 Fax No. : 011-23991876**

No. F.1/C/Flag Day Function/RSB/2014/00569

Dated : **14th / September / 2016**


### **Sub : Notice Inviting Quotations/Tenders**

Please find enclosed herewith a notice inviting quotations/tenders as per specification.

2. The details of receiving & opening the quotations/tenders and issuing the work out are mentioned in the enclosed notice and also as under :-

- (i) The last date & time for receiving the quotations/tenders :  
**Friday – 30.09.2016 upto 11.00 Hours**
  - (ii) The date & time for opening the quotations/tenders :  
**Friday – 30.09.2016 upto 12.00 Hours**
  - (iii) The work order to be issued on :  
**Friday – 30.09.2016 upto 14.00 Hours**
  - (iv) Proof to be submitted by the awardee on or before :  
**Monday – 10.10.2016 upto 14.00 Hours**
  - (v) All printing works to be completed on or before :  
**Friday – 15.10.2016 upto 14.00 Hours**
  - (v) Courier Services: - Courier must be delivered to the addressee on or before :  
**Thursday – 01.12.2016**
3. For further details & specimens, please visit our departmental web-site i.e. [www.rsbdelhi.nic.in](http://www.rsbdelhi.nic.in) <our services> or notice board of the Office of Rajya Sainik Board, GNCTD, No.1, Rajpur Road, Delhi – 110 054.
4. All reputed agencies/firms to remit the quotations/tenders within the stipulated date and time in the O/o Rajya Sainik Board, Govt. of N.C.T. of Delhi at No. 1, Rajpur Road, Opposite Tis Hazari Court, Delhi – 110 054.
5. Desirous bidders can present themselves/representatives of the agencies/firms during the opening of the quotations/tenders in the O/o Rajya Sainik Board, Delhi on **30.09.2016 at 12.00** hours onwards.

Encl : Notice & Format

  
**Gp. Capt. (Retd.) R. K. Sharma**  
Secretary, Rajya Sainik Board  
Govt. of N.C.T. of Delhi



No. F.1/C/Flag Day Function/RSB/2014/00569

Dated : **14th / September / 2016**


**NOTICE INVITING QUOTATIONS/TENDERS**

1. Quotations/tenders are invited in prescribed format from the reputed agencies/firms experienced in similar field/works :

S. No.	Brief description of the items	Type of Job	Quantity	Last date & time for receiving quotations/tenders	Date & time for opening the quotations/tenders
01	Donation Coupons/Receipts – Armed Forces Flag Day Fund <b>Size 8" x 3" - Single Colour</b> {100 leaves per book with counterfoil & serially machine numbered}	Print as per specification	5000 books	30.09.2016 upto <b>11.00</b> Hours	30.09.2016 <b>12.00</b> Hours
02	Miniature / Token Flags – Armed Forces Flag Day <b>Size 2" x 1.5" – Four Colour</b> {One sheet in 6 cm x 10.50 cm = 21 Nos flags in one sheet x 50 sheets in each packets}	Print as per specification	2000 Packets {50 sheets in each packet}	30.09.2016 upto <b>11.00</b> Hours	30.09.2016 <b>12.00</b> Hours
03	Brochure of RSB - 2016 <b>Size 7" x 9.5" – Four Colour</b> on 300 GSM Title Art Card & Inner pages of 170 GSM Art Papers. It will be consisting of 50 colour photos besides running matter. Total pages would be 60 – 64 approx.	Print as per specification	1000 Numbers	30.09.2016 upto <b>11.00</b> Hours	30.09.2016 <b>12.00</b> Hours
04	Courier Facilities within Delhi Areas {Schools/colleges/ Institutions etc.} (i) Envelop weight upto 100 grams (ii) Envelop weight 100– 250 grams (iii) Envelop weight above 250 gram	Deliver within Delhi Areas	1000 Numbers	30.09.2016 upto <b>11.00</b> Hours	30.09.2016 <b>12.00</b> Hours

- The specimens are also attached with this notice.
- Work order to be issued on **30.09.2016 at 14:00 hours**.
- Proof to be submitted by the awarded agency on or before **10.10.2016 at 14:00 hours**.
- All above works except serial No. 04 to be completed by **15.10.2016 at 14:00 hours**.
- Courier must deliver to the address on or before **01.12.2016** positively.
- For further details please visit our departmental web-site <our services> i.e. [www.rsbdelhi.nic.in](http://www.rsbdelhi.nic.in) or notice board of the O/o Rajya Sainik Board, GNCTD.
- All reputed agencies/firms to remit the quotations/tenders within the stipulated date and time in the O/o Rajya Sainik Board, Govt. of N.C.T. of Delhi at No. 1, Rajpur Road, Opposite Tis Hazari Court, Delhi – 110 054.
- Desirous bidders can present themselves/representatives of the agencies/firms during the opening of the quotations/tenders in the O/o Rajya Sainik Board, Delhi on 30.09.2016 at 12.00 hours onwards.

Encl : Specimens.

  
Gp Capt. R K Sharma (Retd)  
Secretary, Rajya Sainik Board,  
Govt. of N.C.T. of Delhi

**Format for receiving the Quotations/Tenders**  
**from the reputed Agencies/Firms experienced in similar field/works**

**Name of Agency/Firm** : .....

**Address & contact No** : .....

**PAN No.** : .....

**TAN No. (if any)** : .....

S. No.	Brief description of the items	Type of Job	Quantity	Item – wise Rate + Tax if any
01	Donation Coupons/Receipts   – Armed Forces Flag Day Fund <b>Size 8" x 3" – Single Colour</b> {100 leaves per book with counterfoil & serially machine numbered}	Print as per specification	5000 books	
02	Miniature / Token Flags – Armed Forces Flag Day <b>Size 2" x 1.5" – Four Colour</b> {One sheet in 6 cm x 10.50 cm = 21 Nos flags in one sheet x 50 sheets in each packets}	Print as per specification	2000 Packets {50 sheets in each packet}	
03	Brochure of RSB – 2016 <b>Size 7" x 9.5" – Four Colour</b> on 300 GSM Title Art Card & Inner pages of 170 GSM Art Papers. It will be consisting of 50 colour photos besides running matter. Total pages would be 60 – 64 approx.	Print as per specification	1000 Numbers	
04	Courier Facilities within Delhi Areas {Schools/colleges/ Institutions etc.} (i) Envelop weight upto 100 grams (ii) Envelop weight 100– 250 grams (iii) Envelop weight above 250 gram	Deliver within Delhi Areas	1000 Numbers	(i) (ii) (iii)

Last date & time for receiving the quotations/tenders	Date & time for opening the quotations/tenders
Friday <b>30.09.2016</b> upto <b>11.00</b> Hours	Friday <b>30.09.2016</b> <b>12.00</b> Hours

**RTGS/NEFT/IFSC details** : .....

**Name & contact No. of the person** : .....


**Date & Time** : .....

**Signature of the Owner/Proprietor**  
**With Seal**

*R. Sharma*

## SPECIMEN FOR

**DONATION COUPONS / RECEIPTS**  
**– ARMED FORCES FLAG DAY FUND**  
**Size 8" x 3" - Single Colour**

<p><b>Financial Year : 2016 - 17</b>  Counter Foil No. ....</p> <p>DELHI STATE ARMED FORCES FLAG DAY FUND  RAJYA SAINIK BOARD, GOVT. OF N.C.T. OF DELHI  No. 1 Rajpur Road, Opp. Tis Hazari Courts, Delhi – 54  Tel. : 011-23969260, 23991876  <b>TAN No. : DELR10952E</b></p> <p>Received with thanks from Shri/Smt./Ms .....  ..... towards DONATION  on A/c of "Delhi State Armed Forces Flag Day Fund"</p> <p><b>₹ 10/- (₹ Ten Only)</b>                      <b>Sign. of Recipient</b></p>	<p><b>Financial Year : 2016 – 17</b>    Receipt No. : .....</p>  <p>DELHI STATE ARMED FORCES FLAG DAY FUND  RAJYA SAINIK BOARD, GOVT. OF N.C.T. OF DELHI  <b>No. 1 Rajpur Road, Opp. Tis Hazari Courts, Delhi – 54</b>  Tel. : 011-23969260, 23991876  {Exempted from Income Tax vide Ministry of Finance, Govt. of India  Letter No. C69(12)-IT/54 dated 06th March, 1954} <b>TAN No. : DELR10952E</b></p> <p>Received with thanks from Shri/Smt./Ms .....  towards DONATION on A/c of <b>"Delhi State Armed Forces Flag Day Fund"</b></p> <p><b>₹ 10/- (₹ Ten Only)</b>                      <b>Sign. of Recipient</b></p>
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*R. Sharma*

# SPECIMEN FOR MINIATURE / TOKEN FLAGS – ARMED FORCES FLAG DAY

Size 2" x 1.5" - Four Colour



*Signature*



**BROCURE RSB – ARMED FORCES FLAG DAY****Size 7" x 9.5" - Four Colour & as per specification**

# RAJYA SAINIK BOARD DELHI

**ARMED FORCES FLAG DAY  
7TH DECEMBER, 2016**



RAJYA SAINIK BOARD  
GOVT. OF N.C.T. OF DELHI  
No.1 RAJPUR ROAD, DELHI – 110 054  
WEB-SITE : [WWW.RSBDELHI.NIC.IN](http://WWW.RSBDELHI.NIC.IN)  
E-MAIL ID : [RSBDELHI@NIC.IN](mailto:RSBDELHI@NIC.IN)  
# 011-23969260, Fax No. 011-23991876

*R. Sharma*