GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
REVENUE DEPARTMENT, DELHI
(GENERAL ADMINISTRATION BRANCH)
5, SHAM NATH MARG, DELHI-54

F. 1(70)/2025/GA/DC/HQ/E-Com.No.257094/1637 Dated 28/10/2026

To

The all District Magistrates
Revenue Department,
Govt. of NCT of Delhi

Sub.:- Engagement of Data Entry Operators (DEOs) and retired Senior Assistant, Assistant Section Officer Etc. against the sanctioned vacant post of Junior Assistants and Senior Assistant of DSS Cadre and Steno Cadre in GNCTD- reg.

Madam/Sir,

In continuation to this office letter of even no. dated 15.9.2025 and letter dated 4.2.2026 vide which a copy of D.O. letter No. 488 dated 22.5.2025 along with a copy of Office Memorandum bearing F. No. 10(76)/S-IV/Advice/Cir.&O.M./2025/1100- 1106 dated 18.8.2025 on the subject noted above were forwarded for further necessary action.

In this regard, Services Department has issued OM No. 10(76)/S-IV/Advice/Cir&O.M./2025/655-62 dated 12.10.2026 in continuation their pervious OM dated 18.8.2025 and the same is being sent to you for information and further necessary action at your end.

Yours faithfully

Encl. As above.

Section Officer (GA)

F. 1(70)/2025/GA/DC/HQ/E-Com.No.257094/1637 Dated 28/10/2026

Copy to:-

1. Controller of Accounts (HQ), Revenue Department, 5, Sham Nath Marg, Delhi
2. System Analyst, Revenue Department, GNCTD with the request to upload the OM on the website of department.
3. Section Officer (CTB) Hq., Revenue Department, GNCTD.
4. P.A. to Secretary (Rev.)-cum-Divisional Commissioner, Revenue Department, GNCTD.
5. P.A. to ADM (HQ) Revenue Department, GNCTD.
6. Guard file.

Section Officer (GA)

IT Branch, Revenue (HQ)
Diary No. 462
Date 2/11/26

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT: BRANCH IV DELHI SECRETARIAT,
I.P. ESTATE, NEW DELHI-110002

No.F.No.10(76)/S-IV/Advice/Cir&O.M./2025/655-62 Dated: 13/10/2026

OFFICE MEMORANDUM

Subject: Engagement of Data Entry Operators (DEOs) and retired Senior Assistant, Assistant Section Officer etc. against the sanctioned vacant posts of Junior Assistants & Senior Assistants of DSS Cadre and Steno Cadre in GNCTD - Reg.

1. Reference is invited to this Department's Office Memorandum No. F.No.10(76)/S-IV/Advice/Cir.&O.M./2025/1100-1106 dated 18.08.2025 on the above-mentioned subject, whereby existing practice of obtaining NOC from Services Department has been dispensed with. In partial modification to aforesaid O.M., the Competent Authority is pleased to extend the period of engagement of DEOs/Consultants for a further period of 06 months against sanctioned vacant posts of Jr. Assistant/Sr. Assistant/Stenographers or till regular incumbent are appointed whichever is earlier. Further, such an engagement shall be subject to the following conditions:

(a) The contractual/outsource engagement shall be considered only as a temporary measure for a period of 06 months or till regular incumbents are appointed through DSSSB, whichever is earlier.

(b) The contractual/outsource engagement shall be made only against sanctioned vacant posts of Jr. Assistant/Sr. Assistant/Stenographers only.

(c) The total number of outsourced DEOs and retired Govt. Servants engaged as Consultants shall not exceed the total sanctioned vacant posts in the respective Departments.

(d) Relevant Financial procedure, norms etc., as laid down in the General Financial Rules (GFR), 2005 and 2017 shall be strictly adhered to.

(e) The Departments concerned shall be responsible to comply with all the codal formalities along with the completion of contractual/outsourced engagements in a transparent manner.

(f) With regard to engagement of retired govt. personnel against one-third sanctioned vacant post of Junior Assistant/Senior Assistant/Stenographer, following shall be adhered to as conveyed by Finance Department, GNCTD:

(i) The remuneration of such employees will be regulated strictly in accordance with provisions as mentioned in Finance Department OM dated 04.12.2015.

(ii) The prior concurrence of Finance Department, GNCTD and approval of Hon'ble Lt. Governor needs to be obtained.

(g) Further, in case of engagement of retired govt. personnel against one-third sanctioned vacant post of Junior Assistant/Senior Assistant/Stenographer, such an engagement shall be made for Govt. Servants retired from up-to the position of Section Officers only.

2. All other contents of the Office Memorandum dated 18.08.2025 shall remain unchanged.

3. This issues with the approval of the Competent Authority.

12.10.26
Dy. Secretary (Services)

To: All Addl. Chief Secretaries/Pr. Secretaries/Secretaries/ HODs, Govt. NCT of Delhi.

Copy for information to:

1. Staff Officer to Chief Secretary, Delhi.
2. Pr. Secretary (Finance), GNCTD.
3. PS to Secretary (Services), GNCTD
4. Section Officer (S-II), Services Department
5. Section Officer (S-III), Services Department
6. Section Officer (Coordination), Services Department: to upload on the website of Services Department and all the departments are requested to download the same from website of Services Department (No hardcopy of enclosures will be dispatched to any organisation/department).
7. Guard File.

12.10.26
Dy. Secretary (Services)