



GOVERNMENT OF NCT OF DELHI  
DISTRICT DISASTER MANAGEMENT AUTHORITY  
O/o DISTRICT MAGISTRATE REVENUE (SOUTH EAST)  
OLD GARGI COLLEGE BUILDING, BEHIND LSR COLLEGE,  
LAJPAT NAGAR-IV, NEW DELHI-110024  
PH: NO. 011-29532637, 9871980715



District Disaster Management Authority South East (DDMA-SE) intends to hire for the following Post on contractual basis up to 28-02-2015. Those who have the requisite qualification and experience may send their applications. Only shortlisted candidates will be called for interview. **Shortlisted candidates will be intimated through email and post.**

<b>District Project Officer</b>	<p>No. of post-01, Salary offered Consolidated Rs: 25,000 Age (as on 01.01.2014)- not above 40 year <b>Essential Qualification:</b> Master Degree in Social Work/Disaster Management/Town Planning/Social Science from recognized Board/University. <b>Desired Qualification:</b> Preference will be given to person possessing higher qualification in the same field. <b>Experience:</b> 3-Year of experience in disaster management or any other related field.</p>
<b>Project Coordinator</b>	<p>No. of post-01, Salary offered Consolidated Rs. 20,000 Age (as on 01.01.2014)- not above 40 year <b>Essential Qualification:</b> Graduation in Social work/Social Science/Science /Disaster Management /Town planning/other relevant fields from recognized Board/University. <b>Desired Qualification:</b> Preference will be given to person possessing higher qualification in the same field. <b>Experience:</b> 2 -Year of experience in disaster management or any other related field.</p>

The application form & other relevant details can be viewed and downloaded from <http://ddma.delhi.gov.in> . The candidates are required to fill in the application form and send it to Additional District Magistrate, CEO DDMA (SE) O/o District Magistrate Revenue (South East), Old Gargi College, Behind LSR college, Lajpat Nagar-IV, New Delhi-110024. Wherever needed attested copies of certificates must be attached with the application.

**[Last Date: 9<sup>th</sup> July, 2014 up to 06:00 PM]**

**(Ajay Kumar)**

**Additional District Magistrate**

**CEO DDMA(SE)**

**24x7 Disaster Help Line 1077**

## APPLICATION FORMAT

Application for the Post of: \_\_\_\_\_

Self Attested recent  
colour pass port size  
photograph

### Personal Details

Name of the Applicant \_\_\_\_\_

Father's/Husband's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Age (as On 01.01.19) \_\_\_\_\_ Sex: \_\_\_\_\_

Nationality: \_\_\_\_\_ Marital Status: \_\_\_\_\_ Category (Gen/OBC/SC/ST..) \_\_\_\_\_

Present Residential Address \_\_\_\_\_

Phone No: \_\_\_\_\_ Mobile \_\_\_\_\_

Email ID: \_\_\_\_\_

Have you ever been convicted in any criminal case: yes/no

If Yes, details thereof \_\_\_\_\_

### Academic Qualification

(Matriculation Onwards)

S.No	Qualification	Name of school/college/Institute	Board/university	% age of marks obtained	Division

**Professional Qualification:**

S.No	Qualification	Name of School/Collage/Institute	Board/ University	% age of marks Obtained	Division

**Past experience:**

(Starting from present)

S.No	Name of the Firm/ Organization	Place of Posting	Job Responsibilities	Total Experience	Period	

Note: Add additional Sheets, if required

Any other relevant information

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Write on not more than 100 words,

'Your understanding on Disaster Management & its necessity'

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Declaration:

I hereby declare that all the contents given above are true to the best of my knowledge & belief and nothing has been concealed therefrom. Further, it is to certify that I have not been convicted in any criminal case and bear a good health.

Date:

signature of the Applicant

Note:

1. Wherever *needed* attested copies of certificates must be enclosed with the application form.