

**GOVERNMENT OF NCT OF DELHI
REVENUE DEPARTMENT: RELIEF BRANCH
5, SHAM NATH MARG, DELHI-54**

F.1(58)/Relief/J&K/Cabinet Note/2022/087682125/ 5022

Dated: 04/03/24

To,

✓ The Sr. System Analyst,
IT Branch, Revenue(HQ)
5, Sham Nath Marg
Delhi-110054.

Sub: Uploading proformas for the addition/deletion/splitting of the family members in the J&K Migrant Cards on the official website of Department of Revenue, Govt. of NCT of Delhi-regarding.


Sir/Madam,

Please find enclosed herewith an application form along with the proformas for the addition/deletion/splitting of the family members in the J&K Migrant Cards to be uploaded on the official website of Department of Revenue, Govt. of NCT of Delhi. The said proformas have already been communicated to all the Revenue Districts, GNCTD vide letter no. F.1(58)/Relief/J&K/Cabinet Note/2022/087682125/4910-20 dt. 05.02.2024.

It is, therefore, requested to upload the proformas for the addition/deletion/bifurcation in respect of the J&K Migrants (**copy enclosed**) on the official website of Department of Revenue, GNCTD for the convenience of the J&K Migrants.

Encl.: As above.

Yours faithfully


01/3/24

**Section Officer
Relief Branch**

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**GOVERNMENT OF NCT OF DELHI
REVENUE DEPARTMENT: RELIEF BRANCH
5, SHAM NATH MARG, DELHI-54**

F.I(58)/Relief/J&K/Cabinet Note/2022/087682125/ 4910-20 Dated: 05/02/2024

To

All DMs/DCs
Revenue Department,
Govt. of NCT of Delhi

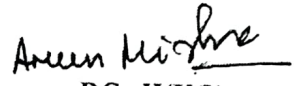
Sub: Proformas for Bifurcation, Addition, Deletion of family members in the J&K Migrant Cards-regarding.

Sir/Madam,

I am directed to refer to the order No. F.I(58)/Relief/J&K/Cabinet Note/2022/087682125/4551-4587 dated 29.11.2023 issued in pursuance of the Cabinet Decision No. 3129 dated 21.09.2023 by the Council of Ministers and with the approval of Hon'ble Lt. Governor and to advise that the applicants may apply for addition/deletion/bifurcation in the following formats:

1. Application for Addition/Bifurcation/Deletion of the family members in respect of the existing J&K Migrant Card issued by the Govt. of NCT of Delhi-Annexure'A'.
2. Performa for Deletion of Family Members in the existing J&K Migrant Card-Annexure'B'.
3. Performa for Addition of Family Members in the existing J&K Migrant Card-Annexure'C'.
4. Performa for Splitting of the Family of J&K Migrant Card-Annexure'D'.
5. Documents required for Addition/Deletion/Bifurcation in the J&K Migrant Card-Annexure'E'.

All Revenue districts are requested to process the applications and recommend addition/deletion/splitting in the members /family to the Revenue Department (HQ) for further course of action.


DC -II(HQ)
Relief Branch

To,

The District Magistrate
District _____
Delhi/New Delhi

Sub: Application for Addition /Deletion/Splitting of the family members in respect of the existing J&K Migrant Card issued by the Govt. of NCT of Delhi.

Sir/Madam,

I am a registered J&K Migrant with the Govt. of NCT of Delhi for _____ members in the J&K Migrant Card bearing the registration no. _____. The details of family as per the J&K Migrant Card are as under:

S.No.	Name of the family members	Relationship Self (HoF)	Date of Birth

I hereby apply for addition/deletion/splitting of members in family and enclose herewith details along with the supporting documents.

Dated: _____

Yours faithfully

(Signature)

Name of the HoF: _____

/O _____

R/O _____

Mobile No.: _____

Existing Head of the Family

19/12
'Annexure-B'

APPLICATION FOR DELETION OF FAMILY MEMBERS IN THE EXISTING J&K MIGRANT CARD

I request for the deletion of the following members in the existing J&K Migrant Card, Regd. No. _____ originally issued in the name of _____ for _____ units.

S.No.	Name of the family members	Relationship	Date of Birth	Reason for Deletion

Dated: _____

Yours faithfully

(Signature)

Name of the HoF: _____

/O _____

R/O _____

Existing Head of the Family

190/c

'Annexure-C'

APPLICATION FOR ADDITION OF FAMILY MEMBERS IN THE EXISTING J&K MIGRANT CARD

I request for addition of following members in the existing J&K Migrant Card, Regd. No. _____ originally issued in the name of _____ for _____ units.

S.No.	Name of the family members	Relationship	Date of Birth	Aadhaar Card No.

Dated: _____

Yours faithfully

(Signature)

Name of the HoF: _____

/O _____

R/O _____

Mobile No.: _____

Existing Head of the Family

Certificate by the Gazetted Officer:

- I certify the details given above.
- I certify that the income of the family is within the maximum family income limit i.e. Rs.26,800/- per month. None of the family members are registered as migrant anywhere else except the migrant card of his/her _____ (Relation with the HoF) issued by the GNCTD. The Photograph of the family is attested and pasted below:

Dated: _____

Photograph of the Family
(Attested)

Signature of the Gazetted Officer with Officer Seal

Name _____

Designation _____

Present Place of Posting: _____

Mobile No.: _____

'Annexure-D'

APPLICATION FOR SPLITTING OF THE FAMILY OF J&K MIGRANT CARD

I am a registered J&K Migrant with the Govt. of NCT of Delhi for ____ members under registration no. _____.

Existing Family Card:

H.O.F: _____

The Details of the family members:

S.No.	Name of the family members	Relationship	Date of Birth

I request for splitting the family as follows:

- 1) Name of Head of Family: _____ /O _____
R/O _____.

S.No.	Name of the family members	Relationship	Date of Birth	Aadhaar Card No.

Photograph of the
family(attested)

(Signature of the New HoF)

Mobile No.: _____

- 2) Name of Head of Family : _____ /O _____
R/O _____.

S.No.	Name of the family members	Relationship	Date of Birth	Aadhaar Card No.

Photograph of the
family(attested)

(Signature of the New HoF)

Mobile No.: _____

(If number of splitted families are more than two, the applicant may add more tables as required).

Certificate by the Gazetted Officer:

- I certify the details given above.
- I certify that income of each family is within the maximum family income limit i.e. Rs. 26,800/- per month. None of the family members are registered as migrant anywhere else except the migrant card of his/her _____ (Relation with the HoF) issued by the GNCTD. I further certify that the aforesaid family members concerned live in separate houses.

Dated: _____

Signature of the Gazetted Officer with Officer Seal

Name _____

Designation _____

Present Place of Posting: _____

Mobile No.: _____

185/c

CH

187/c

Documents required:

'Annexure-E'

1. A Copy of existing J&K Migrant Card No. _____ .
2. Copy of Birth certificate of Newly Born Baby in case of addition and Death certificate of the deceased family member in case of deletion.
3. Copy of Marriage Certificate.
4. Proof of Residence/Registered Rent deed of the applicant and H.O.F.
5. Copy of Aadhar Card of all the members of the family.

(All documents shall be self attested by the HoF)