

Office of the Secretary (Revenue)-Cum-Divisional Commissioner
Revenue Department, 5-Sham Nath Marg,
Delhi-110054

F.No. 946

Dated: 25/7/16

Minutes of Meeting

A meeting was held in the conference room at 5-Sham Nath Marg on 20-07-2016 at 4:00 PM to discuss the modalities of Registration of Marriages by the Sub-Registrars of Revenue Deptt.

A list of officers who attended the meeting is at Annexure-"A"

1. IGR(Revenue)/DC-II (HQ) welcomed all the participants of the meeting and gave the background information regarding the delegations of powers to Sub-Registrars vide notification dated 06-05-2016. She informed that marriage registration will be done on 3 days in a week and also between 3:00 PM to 5:00 PM, so that the main work of registration of property documents does not suffer. She stated that in order to give better facilities to the public and for optimum utilization of the infrastructure available with Sub Registrars Offices, this is being done as a new initiative by the Deptt. She stated that once changes in the software are made, the system will become functional.
2. Sh. S.K. Chugh (Consultant) gave a presentation on the Registration of Marriages, explaining various legal provisions of Hindu Marriage Act, Spl. Marriage Act and Delhi Compulsory Registration of Marriage Order-2014. He assured all the Sub-Registrars that in case of any query they can contact him anytime.
3. Sh. K. Murgan (Sr. System Analyst) gave a live demo of the registration of marriages and informed that the system is very simple and they have to check the eligibility of the applicants with respect to their age & verify their documents and certificate is to be issued online with digital signatures. All the Sub-Registrars were given performas for applying for Digital signatures. It was decided that all the Sub-Registrars should apply for digital signatures by 22-07-2016.
Action: All Sub-Registrars
4. Sh. K. Murgan asked all the Sub-Registrars to give their suggestions in case they want some modification in the software. Their suggestions should reach within a week positively.
Action: All Sub-Registrars
5. Copies of Hindu Marriage Act, Spl. Marriage Act, Notification were also provided to all the participants. In the mean time it was decided that all Sub-Registrars should get them fully acquainted with legal provisions of the above acts.
The meeting ended with a vote of thanks to the chair.

Action: All Sub-Registrars

(JUHI MUKHERJEE)

IGR (REVENUE)/ DEPUTY COMMISSIONER-II (HQ)

Copy for forwarded to:

1. All Deputy Commissioners, Revenue Department, Delhi/New Delhi
2. All ADMs, Revenue Department, Delhi/New Delhi
3. All SDMs, Revenue Department, Delhi/New Delhi
4. PA to DC-I (HQ), Revenue Department, 5-Shamnath Marg
5. PA to DC-III (HQ), Revenue Department, 5-Shamnath Marg
6. PA to Secretary (Revenue)-Cum-Divisional Commissioner
7. Sr. System Analyst (HQ), Revenue Department, 5-Shamnath Marg
8. Guard File

(JUHI MUKHERJEE)

IGR (REVENUE)/ DEPUTY COMMISSIONER-II (HQ)

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25/7/16