

DISASTER ISSUE

URGENT

IMPORTANT

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

DIVISIONAL COMMISSIONER OFFICE

REVENUE DEPARTMENT

(DELHI DISASTER MANAGEMENT AUTHORITY)

F.No.1.(395)/DDMA(HQ)/State Level Mock/Exercise/2019-20/99-139 Dated:- 25/6/19

ORDER

A simultaneous Multi State Level Mock Exercise for Disaster Management of Earthquake is slated on 28/06/2019 in association with National Disaster Management Authority (NDMA), Ministry of Home Affairs (MHA), Govt. of India involving couple of adjoining districts of Haryana and UP.

2. In this regard, a coordination meeting was earlier held on 12/06/2019 under the Chairmanship of Chief Secretary of Delhi with all the Districts Magistrates & ESFs (Essential Support Functionaries) to direct them for gearing up for the same and explain their respective roles, as envisaged in the Disaster Management Plan of Delhi.
3. Further, a Table Top Exercise is planned on 27/06/2019 under the Chairmanship of Chief Secretary Delhi to assess the preparedness of all the District Disaster Management Authorities and all the ESFs. It is an endeavour of the State Disaster Management Authority, Delhi to spearhead the ensuing Mock Exercise in a manner to make it a success with the participation and close cooperation of all the participating ESFs.
4. Further, the following officers are deployed and assigned the duties as envisaged in the Disaster Management Plan of Delhi during the mock exercise as under:-


S.No.	IRS Position	Rank and position for NCT level IRT	Phone No.
1.	Deputy Incident Commander and Planning Chief	Spl.CEO (Disaster Management)	Sh. K.S Meena Off:011-23936477 Mob:9212034395
2.	Information and media officer	Spl. Director, DIP,GNCTD, Deputy Commissioner New Delhi	Sh. Sandeep Mishra Off:011-23814616
3.	Safety Officer	Director, Fire Services	Sh. Vipin Kental Off: 011-23412235 Mob: 9818023583
4.	Liaison Officer	Consultant, DDMA	Sh. Rajiv Kumar Mob:9810197785
5.	Documentation Unit Leader	SDM & Project Officer, DDMA(HQ)	Sh. Anil Sirohi Off:011-23982164
6.	Situation Unit Leader	Senior Staff Officer, Civil Defence	Sh. Rahul Sudan 8377815939
7.	Demobilization Unit Leader	Commandant, Delhi Home Guards	Sh. D.S. Rawat Off: 011- Mob: 9958897884

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8.	Resource Unit	Deputy Chief Electoral Officer, Delhi	Sh. Akhil Kumar Mob: 9868551901
9.	Operations Section Chief	Spl. Commissioner (Development)	Sh. Kuldeep Singh Gangar Off: 011- Mob: 9958894664
10.	Staging Area Manager	Joint Director (TTE)	Sh. Rajnish Kumar Singh Mob: 9711181772
11.	Response Branch Director	Deputy Chief Fire Officer, DFS	Sh. Virendra Singh Off: 011-23412025 Mob:9891010690
12.	Transportation Branch Director	Spl. Commissioner (Operations), Transport Department, GNCTD	Sh. K K Dahiya Off: 011-23950782
13.	Technical Specialist	Chief Engineer, Disaster Management EDMC	Sh. R.K. Duggal Off: Mob: 9717788611
14.	Logistic Section Chief	Dy. Commissioner- III (HQ), Revenue Department (HQ)	Sh. Mohammed A Abid Off:011-23983036 Mob:9999125923
15.	Service Branch Director	Sub Divisional Magistrate -VI (Revenue Department,HQ)	Sh. Ajay Arora Mob: 9818919449
16.	Support Branch Director	Joint Director (IT)	Sh. Santosh Behara Mob.
17.	Communication Unit leader	Addl. DCP Operation and Communication	Sh. Satyawan Gautam Mob: 8750871702
18.	Food Unit Leader	Spl. Commissioner (Distribution), Food & Supplies Department, GNCTD	Sh. A.K Mishra Off:23379311
19.	Medical Unit Leader	Director (Health &FW),GNCTD	Dr. Ashok Kumar Off:011-22309220
20.	Resource Unit Leader	SDM -II (HQ), Revenue Department (HQ)	Sh. Arun Kumar Jha Mob: 9999379790
21.	Ground Support Unit	Section Officer (CTB Incharge)	Sh. Naveen Kumar Mob: 9811954388
22.	Finance Branch Director	Controller of Accounts (Rev)	Sh. Puran Mal, Off: 011-23936404 Mob:
23.	Facility Unit	Account Officer	Smt. Rekha Goyal,
24.	Procurement Unit	Assistant Section Officer	Sh. Murli Manohar,
25.	Cost Unit	Assistant Account Officer	Sh. Ved Prakash
26.	Time Unit	Account Officer	Sh. Harish Kharbanda
27.	Compensation Unit	Assistant Account Officer	Sh. B.S. Bhardwaj

5. The copy of relevant extracts of IRS (Incident Response system) in DM Plan is enclosed for information.

Encl: As above.


(Rajeev Verma)
Pr. Secretary (Disaster/Revenue)
Convener DDMA

Copy to:

1. District Magistrates of all the Revenue District/ The District Incident Commanders with the request to bring the copy of roles & responsibilities to the notice of district team members before the Table Top Exercise and a certificate to this effect that all deployed persons have understood the same, should be obtained.
2. All concerned officers.
- ✓ 3. Joint Director (IT), 5, Sham, Nath Marg, Delhi-110054, for uploading the order on the department website.
4. PA to Secretary (Revenue), -5, Sham Nath Marg, Delhi-110054.
5. Guard File.


(Rajeev Verma)
Pr. Secretary (Disaster/Revenue)
Convener DDMA



- Maintain Unit / Activity details

Responsibility of Planning Section Chief:

- Collection, evaluation, dissemination and use of information about the development of incident and status of resources. Information is required to understand the current situation and to prepare alternative strategies and control operations
- Supervise preparation of Incident Action Plan (IAP)
- Provide input to Incident Commander and Operation Chief in preparation of IAP
- Reassign out of service personnel already on site to other positions as appropriate
- Determine need for any specialized resources in support of the incident
- Establish information requirements and reporting schedules for Planning Section Unit (e.g. Resources, Situation Unit).
- Compile and display incident status information
- Facilitate the preparation and implementation of Incident Demobilization Plan.
- Incorporate Plans (e.g. Traffic, Medical, Site Safety, and Communication) into IAP.
- Maintain Unit / Activity details.

Responsibility of Logistics Section Chief:

- Assign work locations & tasks to section personnel
- Participate in preparation of IAP
- Identify service and support requirements for planned and expected operations
- Coordinate and process requests for additional resources
- Provide input to / review communication plan, Traffic plan, medical plan etc
- Prepare service and support elements of IAP
- Maintain Unit/ Activity and financial details.

The roles and responsibilities of other officers of IRT shall also be as per the guidelines framed by NDMA.

Role of State & District Crisis Management Groups:

- Crisis Management Plan 2013 (CMP 2013) of MHA envisages State Crisis Management Group (SCMG) and District Crisis Management Group (DCMG) to be responsible in the State and District level for management of emergency.
- CMP 2013 is stipulated for the emergency situations namely public disorder, terrorist outrage, mutiny, large scale exodus, major natural calamity, emergency of metro railways.
- Home Secretary shall be the convener of the SCMG.



- Review and approve the Site Safety Plan, as and when required;

Liaison Officer:

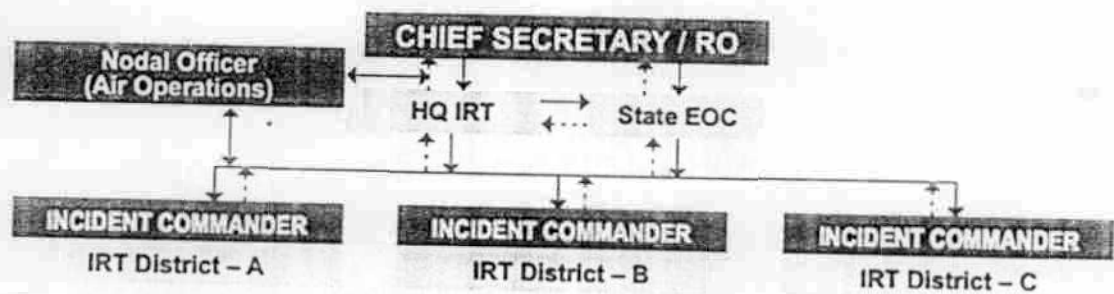
- Maintain a list of concerned line departments, agencies (CBOs, NGOs) and their representatives at various locations.
- Carry liaison with all concerned agencies including NDRF and Armed forces and line department of Government.
- Monitor Operations to identify current and potential inter-agency problems.
- Participate in planning meetings and provide information on response by participating agencies.
- Ask for personnel support if required.
- Keep IC informed about arrival of all Government and Non – government agencies and their resources.
- Help in organizing briefing sessions of all Government and Non-governmental agencies with IC.

Information & Media Officer:

- Prepare and release information about the incident to the media agencies and others with the approval of IC.
- Jot down decision taken and directions issued in case of sudden disasters when Incident Response Team has not been fully activated.
- Ask for additional personal support depending on the scale of incident and workload.
- Monitor and review various media reports regarding the incident that may be useful for incident planning.
- Organize Incident Action Plan meeting as directed by the Incident Commander.
- Coordinate with IMD and other agencies to collect weather and related early warning information and disseminate it to all concerned.

Responsibility of Operation Section Chief:

- Responsible for the management of all operations directly applicable to the primary mission. He will activate the emergency support functions and will coordinate with the team leaders of ESFs.
- Activates and supervises organization elements in accordance with the Incident Action Plan (IAP) and directs its execution
- Determine need and request additional resources
- Review suggested list of resources to be rebased and initiate recommendation for release of resources
- Make expedient changes to IAP as necessary
- Report Information about special activities, events or occurrences to Incident Commander



Hierarchical Representation of RO

Responsibility of Incident Commander:

- Incident Commander (IC) shall rush to the Emergency Operation Centre (EOC) where technical experts and section chiefs shall join him. He shall remain in the contact of EOC to know the updated status of incident.
- Obtain updates of the incident situation from ICP and establish a link for continuous communication through dedicated telephone lines with speaker phones, set of walkie-talkies, computer link etc. with the help of coordinator
- Supervise the overall management of each function through respective members of DDMA and expediting response whenever required
- Identify the hazardous and threatened areas based on map and information received from ICP
- Take a decisions on requirement and priorities of evacuation and organize the resources to execute the same
- Based on the inputs from the first responders, and experts available at ICP, identify the additional resources requirement and initiate mobilization with the help of section chiefs.
- Coordinate with the other district authorities and state Departments
- He shall also take decisions in demobilizing the resources after the incident
- Provide updates on incident to RO on regular basis

Following three officers will support Incident Commander along with Operation, logistic and planning section chiefs.

Safety Officer:

- Recommend measures for assuring safety of responders and to assess or anticipate hazardous and unsafe situations and review it regularly;
- Ask for assistants and assign responsibilities as required;
- Participate in planning meetings for preparation of IAP (Incident Action Plan);
- Review the IAP for safety implications;
- Obtain details of accidents that have occurred within the incident area if required or as directed by IC and inform the appropriate authorities;



- f) Ensure that effective communication and Web based / online Decision Support System (DSS) is in place in the SEOC and connected with District, Sub-Division, Tehsil/Block level IRTs for support;
- g) Ensure that toll free emergency numbers existing in the State for Police, Fire and Medical support and are linked to the EOC for response, command and control;
- h) Activate IRTs at State headquarters when the need arises and issue order for their demobilization on completion of response;
- i) Set overall objectives and incident related priorities;
- j) Identify, mobilize and allocate critical resources according to established priorities;
- k) Ensure that local Armed Forces Commanders are involved in the Planning Process and their resources are appropriately dovetailed, if required;
- l) Ensure that when NDRF, Armed Forces arrive in support for disaster response, their logistic requirements like, camping ground, potable water, electricity and requirement of vehicles etc. are taken care of;
- m) Coordinate with the Central Government for mobilization of Armed Forces, Air support etc. as and when required;
- n) Identify suitable nodal officer to coordinate Air Operations and ensure that all District ROS are aware of it;
- o) Consider the need for the establishment of Area Command, if required;
- p) Establish Unified Command (UC) if required and get the approval of Chief Minister;
- q) Ensure that telephone directory of all ESF is prepared and available with EOC and IRTS;
- r) Ensure use of Global Positioning System (GPS) technology in the vehicles (Police, Fire, Ambulance etc.) To get connectivity for their effective utilization;
- s) Keep the chairperson of SDMA informed of the progress of incident response;
- t) Ensure that the Non-Governmental Organizations (NGOs) carry out their activities in an equitable and non-discriminatory manner;
- u) Conduct post response review on performance of IRTs and take appropriate steps to improve performance; and
- v) Take such other necessary action as the situation demands.

Secretary (Revenue) as alternate RO will have the overall responsibility of effective incident response and also responsibilities of Chief Secretary delegated upon him. The hierarchical representation of RO with State EOC, Headquarters IRT and its lower level of IRTs at District levels are shown in the following figure;



In case of CBRN disasters RO will act as IC for offsite incident response. District and sub division level IRTs shall also be formed by District DMA as per the guidelines of NDMA. The lowest administrative unit (Sub-Division, Tehsil) will be the first responder as the case may be. If the incident becomes complex and is beyond the control of local IRT, the higher level IRT will be informed and they will take over the response management. In such cases the lower level IRT will merge with higher level IRT.

Incident Command Post (ICP):

The ICP is the location at which the primary command functions are performed. The IC will be located at the ICP. There will be only one ICP for each incident. This also applies to situations with multi-agencies or multi jurisdictional incidents operating under a single or Unified command. The ICP will be located with other incident facilities like Incident Base.

The ICP may be located at Headquarters of various levels of administration and in case of total destruction or non availability of any other space, the ICP will be located in a vehicle, trailer or tent with adequate lighting, effective communication system.

Deployment of IRT:

On receipt of information regarding the impending disaster, the EOC will inform the RO, who in turn will activate the required IRT and mobilize resources. The scale of their deployment will depend on the magnitude of the incident. In the event of occurrence of disaster without warning local IRT (District, Sub-Division, Tehsil) will respond and inform the higher authority and if required seek reinforcement and guidance.

Roles and Responsibilities under Incident Response System

Responsibility of Chief Secretary as RO of the State:

- a) The CS who is the head of the State administration and also chairperson of SEC and CEO of SDMA, will perform responsibilities laid down under clause 22 (2) and 24 of the DM Act, 2005;
- b) Ensure that IRTs at State, District, Sub-Division, and Tehsil/Block are formed and IRS is integrated in the State and District DM Plan;
- c) Ensure that a reasonable amount of interest fund is sanctioned clearly delineating the procedure for emergency procurement;
- d) Ensure funds of 13th Finance Commission (FC) for capacity building of administrative machinery in DM is spent appropriately;
- e) Ensure that IRS is incorporated in the training syllabus of ATIs and other training institutions of the State;



- The State Emergency Operation Centre will be responsible for informing MHA and all concerns agencies about any emergency.
- All operational decision shall be taken by DCMG during response. However, directions and advice wherever necessary may be obtained from SCMG, CMG of MHA or NCMC.
- The State Govt./district authorities will liaise with Air Force authorities and NEC, MHA for requisitioning of helicopters for rescue and relief.
- The agencies for preparing food packets for air dropping and items/quantity to be included in food packet are to be communicated in advance by District Administration.
- Mock drills for flood shall be carried before monsoon and drills for earthquake shall be carried out in the month of March.
- Annual review of preparedness measures shall be done at state, district and sub divisional level
- Detailed SOP for responding to various disasters have been given in the CMP 2013

Preparedness and having functional systems in place that are tested significantly reduces the severity of the disasters; a better prepared community may force disaster level to be lowered from higher levels to lower.

→ 9.4.7 Disaster response structure

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Early warning dissemination

Response activities	Responsibility
Setting up Control Rooms round the clock at the site/district	- Secretary (Rev/DM)
- Assigning duties/functions to the District officials and ADMs/SDMs/Tehsildars.	- Revenue (Disaster Management) Department
- Arranging vehicles and sound system for information broadcasting	- Government Departments, both at state and district level
- Alerting NGOs and seeking assistance from them; assigning responsibilities	- Deputy Commissioner
- Early warning to communities close to coast and fishermen	- Emergency Officers
- Holding District-level natural calamity meeting by the District Magistrate	- All district level officials
- Insure functioning of warning systems and communication systems	- Local cable operators and radio stations
- Drafting local cable operators to broadcast alerts as running flashes on the TVs/SMS	- State and local NGOs
- State-wide amber alerts	



- Drafting local radio stations/Ham radios with early warning message
- Undertaking mock drills and rehearsals of preparedness

Evacuation

Response activities	Responsibility
Prepare and communicate community level evacuation plans, especially for the most vulnerable areas	- Secretary (Rev/DM) - Deputy Commissioner and other district level officials
- Early warning to most vulnerable areas of impending disaster as declared by competent authorities	- Government functionaries at Sub-division and district level
- Coordination with civil defense/NGOs/ and local police departments	- Local cable and radio operators
- Alerting communities on earmarked boats and vehicles for evacuation; arranging boats and vehicles to most vulnerable areas	- Doordarshan and All India Radio
- Evacuation of people from areas most affected and administering emergency relief	- Police, Army (based on level of disaster), Civil Defence
- Train and organize community level task force for emergencies; identify NGO to take up the responsibility of training the task force	- NGOs
- Drafting local cable operators to broadcast alerts as running flashes on the TVs	
- State-wide amber alerts	
- Deploying police to maintain law and order; peace keeping during evacuation	
- Identifying disaster shelters (such as high grounds/schools if not affected or other such places) and managing people mobility to these shelters	
- Deployment of power boats/country boats as needed	

Medical Aid

Response activities	Responsibility
<ul style="list-style-type: none"> - Stock piling of life saving drugs; water treatment tables such as Halogen tablets - Prepare protocol and train local youth and similar groups on the use of medical kits - First-aid treatment of injured and transporting injured to nearest hospitals - Awareness and public outreach on the outbreak of epidemics post disasters - Surveillance of the outbreaks, diseases and developing mechanisms in transmitting information to medical and relief authorities at the state and district level. - Arranging vaccination for common diseases pre and post disasters - Constitute mobile medical teams and deploy such teams to most affected areas - The Accident Relief Medical Vans (ARMVs) of the Railways where available will be utilized for emergency medical response. 	<ul style="list-style-type: none"> - Secretary (Rev/DM) - Deputy Commissioner - Commissioner & Director of Health - Commissioner of Women and Child Development - Information and Public Relations Officer - Chief Medical Officers of District/PHCs - The Accident Relief Medical Vans (ARMVs) - St. Johns Ambulance Services - NGOs
<ul style="list-style-type: none"> - Protection/treatment and disinfection of drinking water sources - Coordination with local Veterinary Hospitals and insuring fodder/medicine availability for the livestock - Identify ideal carcass disposal locations away from habitation; monitor proper carcass disposal - Forming youth brigades for emergency operations; training and equipping the groups with first-aid kits under the supervision of respective sub-division 	

Shelter Management

Response activities	Responsibility
<ul style="list-style-type: none"> - Inventory of pucca and kutcha; temporary shelters; identify capacity of these shelters - Identification of shelters/temporary 	<ul style="list-style-type: none"> - Secretary (Rev/DM) / Deputy Commissioner - Commissioner MCDs - Education Officers in Districts

structures in higher grounds (if available)	- Director of Health Services
- Supply of tents in advance to critically vulnerable areas	- Information and Public Relations
- Arrangement of food/drinking water/medicine in the shelter places	- Chief Medical Officers of District/PHCs
- Identify and assign responsibility to key functionary for each shelter or group of shelters	- NGOs
- Identify means of transportation to the shelters – by foot/boat/vehicle or other means	- Local private hospitals
- Identify animal shelters and supply fodder and essential medicines	
- For emergency backup, identify shelters with alternate lighting facilities	
- Temporary supply of safe drinking water	

Infrastructure Restoration

Response activities	Responsibility
- Emergency cleaning of debris to enable review and assessment by Revenue Department	- Secretary (Rev/DM)
- Coordinate road-cleaning activities to assist relief work in close coordination with Transport Commissioner	- Deputy Commissioner (Rev) and other district level officials
- Formation of task force and identifying team leaders to clear debris; local people willing to volunteer and work on daily-wages to be roped in; providing tool kits	- Commissioners of MCDs
- Preparing inventory of private companies that supply earth moving equipments, cranes to clear concrete debris and any dilapidated homes	- Engineer-in-Chief, PWD
- Contacting companies that have available resources to remove debris	- Government functionaries at Sub-division and district level
- Assess damage to roads; repair roads that need minor maintenance and prepare road repair and reconstruction plan of heavily damaged roads	- National Highways Authority
- Assess damage to water bodies; undertake minor repairs and prepare reconstruction plan of water bodies and structures based on the assessment	- R & B
- Assess damage to water tanks, bunds and	- All line departments
	- Police



dams; undertake repair of minor dam breaches; prepare reconstruction plan to restore irrigation channels and dams

- Clear highways and state highways by removing fallen trees and other debris; prepare and identify source of electrical saw and other tree removal machinery; enlist this machinery during cleaning operation

Search and Rescue Operations

Response activities	Responsibility
<ul style="list-style-type: none">- Deployment of Police and/or Fire Brigade for search and rescue- Deployment of Quick Response Team of DDMA for Communication and initial response from incident site- Deployment of Army and paramilitary forces depending on the level of disaster- Seeking help and coordinating with NCC, NSS and other such civil defence structures- Organize and make available rescue materials- Prepare inventory of disaster shelter places; broadcast their location in advance and direct people movement to the shelters in orderly fashion- Identify most vulnerable villages/mandals/locations based on historical data; equip the communities with rescue kits; train village youth and such groups in the use of these kits	<ul style="list-style-type: none">- Secretary (Rev/DM)- Assistant Commissioner of Police- Home Department- QRT of DDMA- SDRF/NDRF- Deputy Commissioner and other district level officials- Government functionaries at sub-division and district level- Local cable and radio operators- Civil Defence structures such as NCC/NSS

Emergency Relief/free kitchen operation

Response activities	Responsibility
<ul style="list-style-type: none">- Identifying and deploying vehicles- Identifying and assigning one high ranking district official to coordinate setting up kitchen operations- Procuring and transporting relief materials to affected areas- Setting up free kitchen for affected areas in the vicinity of shelter camps or in shelter camps itself- Coordinating with the NGOs/CBOs and	<ul style="list-style-type: none">- Secretary (Rev/DM)-- Deputy Commissioner- District Collector and other district level officials- Government functionaries at Sub-division and District level- Civil supplies department- Police- Civil Defence structures such as NCC/NSS



other voluntary groups to continue kitchen operations beyond required period - Monitoring and assessing the need to continue kitchen operations by assigned authority	- NGOs
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Carcass Removal

Response activities	Responsibility
Each district to identify ideal locations that are far from human habitations and water bodies for emergency carcass disposal - Identify and enumerate number of vehicles available with local Bodies for the purpose of carcass removal - Identify religious heads of villages willing to perform last rites as per customs for mass carcass disposal - Identify ideal locations far from human habitations and water bodies for livestock and animal carcass burial - Deployment of local police for law and order during carcass removal operations; and for search of carcass - Disinfecting areas/streets where dead animals and human bodies were recovered to prevent disease spread	- Secretary (Rev/DM) - District Collector and other district level officials - Government functionaries at Sub-division and district level - MCDs/NDMC - Government and private hospitals - Police - Civil Defence structures such as NCC/NSS - NGOs

All the districts would have to identify the relief centers falling in their districts, in their disaster management plan and also plan for the essential materials that would be required in these centers during any disaster situation.

→ 9.4.8 Delegation of powers

Quick response and mobilization of resources; timely decision-making and acquiring essential resources are critical to mitigate the impact of emergencies and disasters. Government hierarchy impedes achieving desirable efficiency and management. While coordination between states, district administration with state, with district established protocols; to effectively manage activities on ground, a mechanism of delegating special powers during disaster management will be evolved. A systematic mechanism of power delegation and emergency procurement rules for each department will be developed; these rules and appropriate financial and power delegation will come into play during emergency situations or with the activation of the state plan. The mandated standard operating procedures that are to be prepared by the state government departments will identify the



mechanism of 'power delegation' as principal function of the operational procedures of each department.

– 9.4.9 Personnel safety

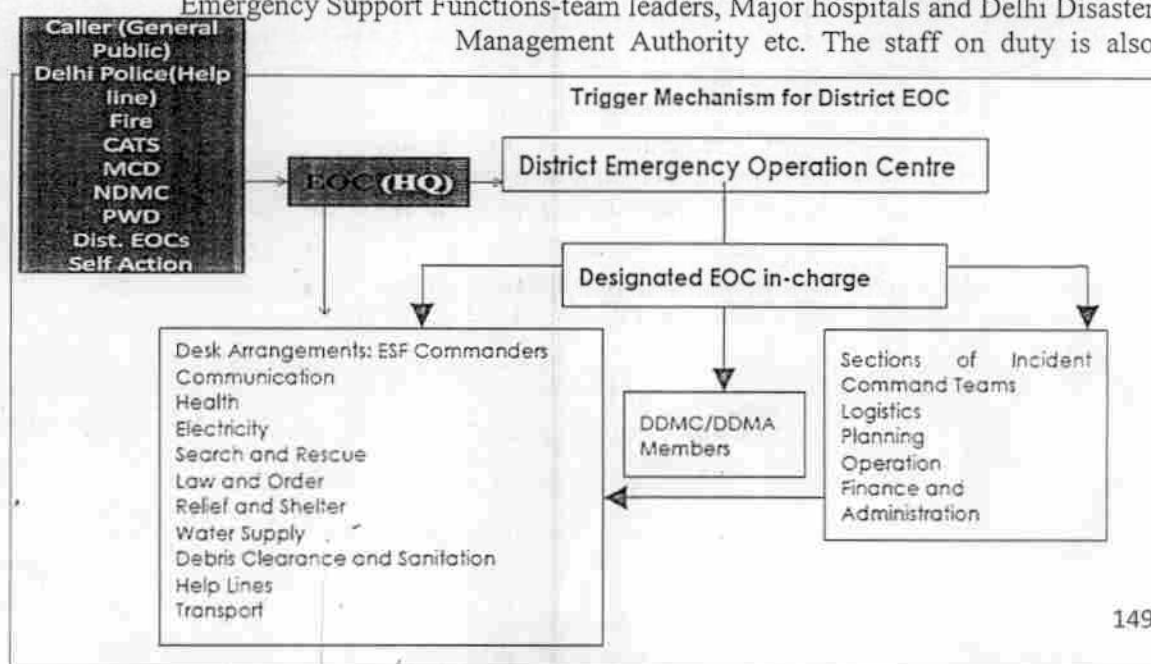
Disaster management, preparedness and mitigation measures are mostly for the vulnerable population. Incidentally, personnel involved in executing the plan on the ground get exposed to hazardous situations. Government department personnel in-charge of mitigation and relief operations, their residential property/quarters also gets impacted equally. District and sub-divisional administration shall include safety measures of government officials responsible for executing the state as well as district disaster management plans. The standard operating procedures that each department is mandated to prepare as part of the state disaster management plan must prominently identify and prepare exclusive precautionary measures to be observed by the government officials for their family safety

Operational – Coordination Structure

Each organization generally has a framework for direction of its operation and coordination between its different units. Disaster Management generally requires partnership between organizations and stakeholders. An effective and early response requires mobilization of manpower, equipments and materials belonging to different originations which may not be working together during normal times. Therefore, a framework has been developed in Delhi as a part of emergency planning for operational directions and coordination during response phase. This plan recognizes role of Divisional Commissioner in providing overall operational direction and coordination for all the response functions. With the help of other departments of Delhi Government and other organizations 12 Emergency Support Functions have been identified. The coordination structure is mentioned below.

– 9.4.10 Trigger Mechanism

As soon as Emergency Operation centre gets the information about any event, the staff on duty in EOC passes the information to the concerned authority and seeks his instruction for further actions. If the information pertains to the occurrence of a disaster in any part of the district, the staff on duty informs District Disaster Management Committee members, Emergency Support Functions-team leaders, Major hospitals and Delhi Disaster Management Authority etc. The staff on duty is also





responsible to reclaim information related to type, magnitude and location of the disaster and also inform it to responsible authorities. The EOC in-charge will also inform all the details to Divisional Commissioner and State EOC. All the desk officers/team leaders and Incident Command Team members will also be informed to immediately report at District EOC. Incident Command team and Desk officials would respond as per their standard operating procedures and directions of Incident Commander(IC).

9.4.11 Disaster Management Centre

Delhi has set up Disaster management centres in collaboration with Municipal Corporations of Delhi, New Delhi Municipal Corporation and Delhi Fire Service. At these centres heavy equipment has been kept.

MCDs: Heavy Equipments located in 10 Disaster Management Centers

1. Road No.29, Baba Ramdev Marg near MCD Cement Godown, Raghubir Nagar, New Delhi-58.
 2. MCD Disaster Management Office, opposite Mathur Automobile, Okhla Industrial Area, Phase-II, New Delhi.
 3. MCD Disaster Management Centre, Opp. District Court, Rohini
 4. MCD Disaster Management Centre, Sec-9, near MCD primary school, R.K. Puram.
 5. MCD Disaster Management Office, Malaria Clinic Building complex, Jhandewalan.
 6. MCD Disaster Management Office, near Radhaswami Satsang Ashram and Rajendra Place Metro Station, Karol Bagh.
 7. MCD Disaster Management Centre, Dhansa Stand, Nazafgarh.
 8. MCD Disaster Management Centre, behind Old Hanuman Mandir, Jamuna Bazar.
 9. MCD Disaster Management Centre, Nand Nagri, Shahdara
 10. MCD Disaster Management Centre, Gazipur, Shadara South.
- Delhi Fire Service : Three DMCs have been established at :
 1. Rohini, North Delhi
 2. Laxmi Nagar, East Delhi
 3. Nehruplace, South Delhi
 - NDMC : Disaster Management centre at Prithviraj Road
 - Hazard Safety Cells(HSCs) have been formed in DDA,NDMC

9.4.12 Road Map for Hazard Risk Management

DDMA is currently working on the following strategic projects for effective hazard management in Delhi;

- a) Notification and operationalisation of Disaster Management Lanes by identifying arterial roads of Delhi. These lanes would help the emergency responders in timely management of disaster situations.