

# INDIA NON JUDICIAL **Government of Karnataka**

## e-Stamp

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STRATEGIC OUTSOURCING SERVICES PVT LTD

Description of Document

Article 12 Bond

Description

**AGREEMENT** 

Consideration Price (Rs.)

First Party

(Zero)

STRATEGIC OUTSOURCING SERVICES PVT LTD

Second Party

DIV COMMISSIONER GOVT NCT OF DELHI

Stamp Duty Paid By

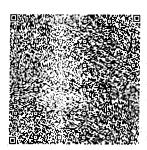
STRATEGIC OUTSOURCING SERVICES PVT LTD

Stamp Duty Amount(Rs.)

100

(One Hundred only)

Authorised Signatory or Stock Holding Corporation of India



----Please write or type below this line-----

#### **AGREEMENT**

THIS AGREEMENT is made on this 23rd day of May 2011, between Govt. of NCT of Delhi, India (hereinafter called 'the Government') (hereinafter called "the Purchaser") which expression shall unless repugnant to the context thereof include his successors, heirs, assigns, of the one part, and Strategic Outsourcing Services Pvt. Ltd, Bangalore (hereinafter called "the Supplier") which expression shall unless repugnant to the context thereof include his successors, heirs, assigns, of the other part.



Secretary (Revenue) & Divisional Commissioner Govt. of NCT of Delhi

Statuatory Almit:

. The authenticity of the Stamp Certificate can be verified at Authorized Collection Centers (ACCs), SHCIL office. The Contact ⊜etails of ACCs, SHCIL Offices and SROs are available on the Web site "www.shcilestamp.com" n Centers (ACCs), SHCIL**்Oificas and Sub-registrar Offices** (SROs

WHEREAS the Purchaser had invited bids for certain Services, viz., for carrying out the enrolment functions for issuing UID number (AADHAAR) to the residents of Delhi vide their bid document number PS/SO/DUSIB/2010/D dated 09-Dec-2010.

AND WHEREAS various applications were received pursuant to the said bid AND WHEREAS the Purchaser has accepted a Bid by the Supplier for the supply of those Services in the sum of Rs 23.94 (Rupees Twenty Three and Paise Ninety Four only) per enrolment for a population of 6075782 amounting to Rs 14,54,54,221/- (Rupees Fourteen Crores, Fifty Four Lakhs, Fifty Four Thousand, Two Hundred and Twenty One Only) (hereinafter "the Contract Price").

And in pursuance of having accepted the said bid the parties have agreed to enter into this agreement.

#### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract referred to.
- 2. The following documents (collectively referred to as "Contract Documents") shall be deemed to form and be read and construed as part of this Agreement, viz.:
- a) The General Conditions of Contract;
- b) The Special Conditions of Contract;
- c) The following Appendices:
- 0 Appendix A: Description of Services
- 1 Appendix B: Reporting Requirements
- 2 Appendix C: Total Cost of Services
- 3 Appendix D: Schedule of Activities
- 4 Appendix E: Form of Bank Guarantee Bond
- 3. The mutual rights and obligations of the Purchaser and the Supplier shall be as set forth in the Contract, in particular:
- a) The Supplier shall carry out the Services in accordance with the provisions of the Contract; and
- b) The Purchaser shall make payments to the Supplier in accordance with the provisions of the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

For and on behalf of The Government of Delhi (Purchaser)

[Authorized Representative]

DHARMENDRA
Secretary (Revenue)
& Divisional Commissioner
Govt. of NCT of Delhi

Gove, of NCT of Dean 5, Sham Nath Marg, Delhi 54

## For and on behalf of Strategic Outsourcing Services Pvt. Ltd, Bangalore

Pradeep Patil

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Manager - Business Development

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DHARMENDRA Secretary (Revenue) & Divisional Commissioner Gert. of NCT of Delhi 7, Shara thath Marg, Delhi 54

#### **GENERAL CONDITIONS OF CONTRACT**

## 1. GENERAL PROVISIONS

#### 1.1 Definitions

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

- (a) "Applicable Law" means the laws and any other instruments having the force of law in India.
- (b) "Purchaser" means the entity purchasing the services under this Contract
- (c) "Contract" means the Agreement entered into between the Purchaser and the Supplier, together with the contract documents referred to therein, including all the attachments, appendices, annexure, and all documents incorporated by reference therein.
- (d) "Contract Price" means the price to be paid for the performance of the Services, in accordance with Clause GC 6, subject to such additions and adjustments thereto or deductions there from, as may be made pursuant to the Contract
- (e) "Effective Date" means the date on which this Contract comes into force and effect pursuant to Clause GC 2.1.
- (f) "Enrolling Agency/ Enrolment Agency" means—the agency appointed by the Registrar for collection of the demographic and biometric data in the location assigned by the Registrar
- (g) "GC" means these General Conditions of Contract.
- (h) "Government" means the Government of India.
- (i) "Registrar" means the Agency of the Central or State Government or Local Government comprising the elected rural and urban local bodies Constitutional/ statutory Village Councils or a recognized Non-Governmental Organization with whom the UIDAI has entered into a Memorandum of Understanding for covering issues related to the implementation of the UID Project. The Registrar is the Purchaser of the services under this Contract.
- (j) "Supplier" means any private or public entity that will provide the Services to the Purchaser under the Contract. The Supplier is the Enrolling Agency whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Agreement (k) "Member" means any of the entities that make up the joint venture/consortium/association, and "Members" means all these entities.
- (I) "Party" means the Purchaser or the Supplier, as the case may be, and "Parties" means both of them.
- (m) "Personnel" means persons hired by the Bidder and assigned to the performance of the Services or any part thereof.
- (n) "SC" means the Special Conditions of Contract by which the GC may be amended or supplemented.
- (o) "Services" means the work to be performed by the Supplier



DHARMENDRA
Secretary (Revenue)

Divisional Commissioner
Gevt. of NCT of Delhi
S, Sham Nath Marg, Delhi-54

	pursuant to this Contract, as described in Appendix A hereto.  (p) "Bidder" means the entity bidding for the services under the Contract.
	(q) "Resident" means normal resident of India
	(r) "UIDAI" means Unique Identification Authority of India
	(s) "In writing" means communicated in written form with proof
1.2 Relationship	of receipt.  Nothing contained herein shall be construed as establishing a
Between the	relationship of master and servant or of principal and agent as
Parties	between the Purchaser and the Supplier. The Supplier, subject
	to this Contract, has complete charge of Personnel performing
	the Services and shall be fully responsible for the Services performed by them or on their behalf hereunder.
1.3 Law	This Contract, its meaning and interpretation, and the relation
Governing	between the Parties shall be governed by the Applicable Laws
Contract	of India.
1.4 Language	This Contract has been executed in English, which shall be the
	binding and controlling language for all matters relating to the meaning or interpretation of this Contract.
1.5 Notices	Theating of interpretation of this contract.
1.5.1	Any notice, request or consent required or permitted to be given
	or made pursuant to this Contract shall be in writing. Any such
	notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized
	representative of the Party to whom the communication is
	addressed, or when sent to such Party at the address specified
	in the SC.
1.5.2	A Party may change its address for notice hereunder by giving
	the other Party notice in writing of such change to the address specified in the SC.
1.6 Location	The Services shall be performed at such locations as are
	specified in Appendix A hereto and, where the location of a
	particular task is not so specified, at such locations, as the
1.7 Authorized	Purchaser may approve.  Any action required or permitted to be taken, and any document
Representatives	required or permitted to be executed under this Contract by the
	Purchaser or the Bidder may be taken or executed by the
1.8 Taxes and	officials specified in the SC.
Duties	The Supplier and their Personnel shall pay such indirect taxes, duties, fees, and other impositions levied under the Applicable
	Laws of India
1.9 Fraud and	
Corruption 1.9.1 Definitions	It is the Burchaser's policy to require that the Burchaser as well
i.e.i Definitions	It is the Purchaser's policy to require that the Purchaser as well as Suppliers observe the highest standard of ethics during the
	selection and execution of such contracts. The Purchaser also
	requires that the Supplier does not demand any service
	charges from the Resident unless the same is agreed with the
	Purchaser in advance. In pursuance of this policy, the Purchaser:
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Secretary (Revenue)
& Divisional Commissioner
Gove of NCT of Delhi
5, Sham Nath Marg, Delhi 54

	(a) defines for the purpose of this provision the terms get
	(a) defines, for the purpose of this provision, the terms set
	forth below as follows:
	(i) "corrupt practice" means the offering, receiving, or
	soliciting, directly or indirectly, of anything of value to influence
	the action of a public official in the selection process or in
	contract execution;
	(ii) "fraudulent practice" means a misrepresentation or
	omission of facts in order to influence a procurement process or
	the execution of a contract to the Purchaser, and includes
	collusive practice among bidders, prior to or after bid
	submission, designed to establish bid prices at artificially
	high or non-competitive levels and to deprive the Purchaser
	of the benefits of free and open competition
	(iii) "collusive practices" means a scheme or arrangement
	between two or more bidders, with or without the knowledge
	· · · · · · · · · · · · · · · · · · ·
	of the Purchaser, designed to establish prices at artificial,
	non-competitive levels;
	(iv) "coercive practices" means harming or threatening to
	harm, directly or indirectly, persons or their property to influence
	their participation in a procurement process, or affect the
	execution of a contract;
	(v) "unfair trade practices" means supply of services
·	different from what is ordered on, or change in the Scope of
	Work which was agreed to;
1.9.2 Measures to	(a) The Purchaser may terminate the contract if it determines at
be taken by the	any time that representatives of the Supplier were engaged in
Purchaser	corrupt, fraudulent, collusive or coercive practices during the
	selection process or the execution of that contract, without the
	Supplier having taken timely and appropriate action satisfactory
	to the Purchaser to remedy the situation;
	(b) The Purchaser may also sanction against the Supplier,
	including declaring the Supplier ineligible, either indefinitely or
	for a stated period of time, to be awarded a contract if it at any
	time determines that the Supplier has, directly or through an
	agent, engaged in corrupt, fraudulent, collusive or coercive
	practices in competing for, or in executing, a Purchaser-
	financed contract
1.9.3	c) Purchaser will require the successful Supplier to disclose any
Commissions	commissions or fees that may have been paid or are to be paid
and Fees	to agents, representatives, or commission agents with respect
	to the selection process or execution of the contract. The
	information disclosed must include at least the name and
	address of the agent, representative, or commission agent, the
	amount and currency, and the purpose of the commission or
	fee.
1.10	In this Contract unless a contrary intention is evident:
Interpretation	(a) the clause headings are for convenient reference only and
·	do not form part of this Contract;
	(b) unless otherwise specified a reference to a clause number is
oina	a reference to all of its sub-clauses;
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(c) unless otherwise specified a reference to a clause, sub- clause or section is a reference to a clause, sub-clause or
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section of this Contract including any amendments or
modifications to the same from time to time;
(d) a word in the singular includes the plural and a word in the plural includes the singular;
(e) a word importing a gender includes any other gender;
(f) a reference to a person includes a partnership and a body corporate;
(g) a reference to legislation includes legislation repealing, replacing or amending that legislation;
(h) where a word or phrase is given a particular meaning it includes the appropriate grammatical forms of that word or phrase which have corresponding meanings;
(i) in the event of an inconsistency between the terms of this
Contract and the Bid document and the Proposal, the terms of this Contract hereof shall prevail
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# 2. COMMENCEMENT, COMPLETION, MODIFICATION AND TERMINATION OF CONTRACT

2.1 Effectiveness	This Contract shall come into effect on the date the Contract is
of Contract	signed by both Parties or such other later date as may be
	stated in the SC. The date the Contract comes into effect is
	defined as the Effective Date.
2.2 Termination	If this Contract has not become effective within such time period
of Contract for	after the date of the Contract signed by the Parties as specified
Failure to	in the SC, either Party may, by not less than twenty one (21)
Become Effective	days written notice to the other Party, declare this Contract to
	be null and void, and in the event of such a declaration by
	either Party, neither Party shall have any claim against the
	other Party with respect hereto.
2.3	The Supplier shall begin carrying out the Services not later than
Commencement	the number of days after the Effective Date specified in the SC.
Of Services	,
2.4 Expiration of	Unless terminated earlier pursuant to Clause GC 2.3 hereof,
Contract	this Contract shall expire at the end of such time period after
	the Effective Date as specified in the SC.
2.5 Entire	This Contract contains all covenants, stipulations and
Agreement	provisions agreed by the Parties. No agent or representative of
3	either Party has authority to make, and the Parties shall not be
	bound by or be liable for, any other statement, representation,
	promise or agreement not set forth herein.
2.6 Modifications	a) Any modification or variation of the terms and conditions of
or Variations	this Contract, including any modification or variation of the
or variations	scope of the Services, may only be made by written agreement
	between the Parties. However, each Party shall give due
	consideration to any proposals for modification or variation
	made by the other Party.
	(b) In cases of substantial modifications or variations, the prior



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Se Divisional Commissioner
Govil, of NCT of Delhi
5, Sham Hath Marg, Delhi-54

	written consent of the Purchaser is required.
2.7 Force	
Majeure	
2.7.1 Definition	a) For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Party, is not
	foreseeable, is unavoidable and not brought about by or at the
}	instance of the Party claiming to be affected by such events and
	which has caused the non-performance or delay in
	performance, and which makes a Party's performance of its
	obligations hereunder impossible or so impractical as
	reasonably to be considered impossible in the circumstances,
	and includes, but is not limited to, war, riots, civil disorder,
	earthquake, fire, explosion, storm, flood or other extreme
	adverse weather conditions, strikes, lockouts or other industrial
ĺ	action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure
	to prevent), confiscation or any other action by Government
	agencies.
	(b) Force Majeure shall not include (i) any event which is
	caused by the negligence or intentional action of a Party or
	agents or employees, nor (ii) any event which a diligent Party
	could reasonably have been expected both to take into account
	at the time of the conclusion of this Contract, and avoid or
	overcome in the carrying out of its obligations hereunder.
	(c) Force Majeure shall not include insufficiency of funds or
	inability to make any payment required hereunder.
2.7.2 No Breach	The failure of a Party to fulfill any of its obligations under the
of Contract	contract shall not be considered to be a breach of, or default
	under, this Contract insofar as such inability arises from an
	event of Force Majeure, provided that the Party affected by
	such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out
	the terms and conditions of this Contract, and (b) has informed
	the other Party as soon as possible about the occurrence of
	such an event.
2.7.3 Measures to	(a) A Party affected by an event of Force Majeure shall continue
be Taken	to perform its obligations under the Contract as far as is
	reasonably practical, and shall take all reasonable measures to
•	minimize the consequences of any event of Force Majeure.
	(b) A Party affected by an event of Force Majeure shall notify
	the other Party of such event as soon as possible, and in any
	case not later than fourteen (14) days following the occurrence
	of such event, providing evidence of the nature and cause of
	such event, and shall similarly give written notice of the
	restoration of normal conditions as soon as possible.  (c) Any period within which a Party shall, pursuant to this
	Contract, complete any action or task, shall be extended for a
	period equal to the time during which such Party was unable to
	perform such action as a result of Force Majeure.
	(d) During the period of their inability to perform the Services as



	a result of an event of Force Majeure, the Supplier, upon instructions by the Purchaser, shall either:  (i) Demobilize,; or
	<ul> <li>(ii) Continue with the Services to the extent possible, in which case the Supplier shall continue to be paid proportionately and on prorata basis, under the terms of this Contract.</li> <li>(e) In the case of disagreement between the Parties as to the existence or extent of Force Majeure, the matter shall be settled according to Clause GC 8.</li> </ul>
2.8 Suspension	The Purchaser may, by written notice of suspension to the
	Supplier, suspend all payments to the Supplier hereunder if the Supplier fails to perform any of its obligations under this Contract, including the carrying out of the Services, provided that such notice of suspension (i) shall specify the nature of the failure, and (ii) shall allow the Supplier to remedy such failure, if capable of being remedied, within a period not exceeding thirty (30) days after receipt by the Supplier of such notice of suspension.
2.9 Termination	
2.9.1 By the Purchaser	The Purchaser may, without prejudice to any other remedy for breach of Contract, terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (i) of this Clause GC 2.9.1. In such an occurrence the Purchaser shall give a not less than thirty (30) days' written notice of termination to the Supplier, and sixty (60) days' in the case of the event referred to in (e).  (a) If the Supplier does not remedy a failure in the performance of their obligations under the Contract, within thirty (30) days after being notified or within any further period as the Purchaser may have subsequently approved in writing.  (b) If the Supplier becomes (or, if the Supplier consists of more than one entity, if any of its Members becomes and which has substantial bearing on providing Services under this contract) insolvent or go into liquidation or receivership whether compulsory or voluntary.  (c) If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.  (d) If, as the result of Force Majeure, the Supplier are unable to perform a material portion of the Services for a period of not less than sixty (60) days.  (e) If the Purchaser, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.  (f) If the Supplier submits to the Purchaser a false statement which has a material effect on the rights, obligations or interests of the Purchaser.  (g) If the Supplier places itself in position of conflict of interest or
	fails to disclose promptly any conflict of interest to the Purchaser.  (h) If the Supplier fails to provide the quality services as



DHARMENIDRA
Secretary (Royenue)

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	envisaged under this Contract. The Registrar/ UIDAI may make judgment regarding the poor quality of services, the reasons for which shall be recorded in writing. The Registrar/ UIDAI may decide to give one chance to the Supplier to improve the quality of the services.  (i) If the Supplier fails to comply with any final decision reached as a result of arbitration proceedings pursuant to Clause GC 8 hereof.  (j) In the event the Purchaser terminates the Contract in whole or in part, pursuant to Clause GC Clause 2.9.1, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, services similar to those undelivered or not performed, and the Supplier shall be liable to the Purchaser for any additional costs for such similar services. However, the Supplier shall continue performance of the Contract to the
	extent not terminated
2.9.2 By the Supplier	The Suppliers may terminate this Contract, by not less than thirty (30) days' written notice to the Purchaser, such notice to be given after the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause GC 2.9.2:  (a) If the Purchaser fails to pay any money due to the Supplier pursuant to this Contract and not subject to dispute pursuant to Clause GC 8 hereof within forty-five (45) days after receiving written notice from the Supplier that such payment is overdue.  (b) If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than sixty (60) days.  (c) If the Purchaser fails to comply with any final decision reached as a result of arbitration pursuant to Clause GC 8 hereof.  (d) If the Purchaser is in material breach of its obligations pursuant to this Contract and has not remedied the same within forty-five (45) days (or such longer period as the Supplier may have subsequently approved in writing) following the receipt by the Purchaser of the Supplier's notice specifying such breach.
2.9.3 Cessation	Upon termination of this Contract pursuant to Clauses GC 2.2
of Rights and	or GC 2.9 hereof, or upon expiration of this Contract pursuant to
Obligations	Clause GC 2.4 hereof, all rights and obligations of the Parties
	hereunder shall cease, except (i) such rights and obligations as
	may have accrued on the date of termination or expiration, (ii)
	the obligation of confidentiality set forth in Clause GC 3.3 hereof, (iii) the Supplier's obligation to permit inspection,
	copying and auditing of their accounts and records set forth in
	Clause GC 3.5 hereof, and (iv) any right which a Party may
	have under the Law.
2.9.4 Cessation	Upon termination of this Contract by notice of either Party to the
of Services	other pursuant to Clauses GC 2.9.1 or GC 2.9.2 hereof, the
	Supplier shall, immediately upon dispatch or receipt of such
	notice, take all necessary steps to bring the Services to a close
	in a prompt and orderly manner and shall make every



DHARMENDRA
Secretary (Revenue)
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	reasonable effort to keep expenditures for this purpose to a minimum. With respect to documents, data, and/ or any other material prepared by the Supplier and equipment and materials furnished by the Purchaser, the Supplier shall proceed as provided, respectively, by Clauses GC 3.9 or GC 3.10 hereof.
2.9.5 Payment	Upon termination of this Contract pursuant to Clauses GC 2.9.1
upon	or GC 2.9.2, the Purchaser shall make the following payments
Termination	to the Supplier:
Termination	, , , , , , , , , , , , , , , , , , , ,
	(a) If the Contract is terminated pursuant to Clause GC 2.9.1
	(d), (e), (g), (h) or 2.9.2, remuneration pursuant to Clause GC
	6.3(c), (i) hereof for Services satisfactorily performed prior to
	the effective date of termination;
	(b) If the agreement is terminated pursuant of Clause GC 2.9.1
	(a) to (c) and (f) to (i), the Supplier shall not be entitled to
	receive any agreed payments upon termination of the contract.
	However, the Purchaser may consider making payment for the
	part satisfactorily performed on the basis of Quantum Meruit as
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}	assessed by it, if such part is of economic utility to the
	Purchaser. Applicable under such circumstances, upon
	termination, the Purchaser may also impose liquidated
	damages as per the provisions of Clause GC 9 of this
	agreement. The Supplier will be required to pay any such
	liquidated damages to Purchaser within 30 days of termination
	date.
2.9.6 Disputes	If either Party disputes whether an event specified in
about Events of	,
	paragraphs (a) through (g) of Clause GC 2.9.1 or in Clause GC
Termination:	2.9.2 hereof has occurred, such Party may, within thirty (30)
	days after receipt of notice of termination from the other Party,
	refer the matter to Clause GC 8 hereof, and this Contract shall
	not be terminated on account of such event except in
	accordance with the terms of any resulting arbitral award.
2.10 Extension of	The contract shall be extended for a period as required by the
Contract	Purchaser based on mutual agreement.
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## 3. OBLIGATIONS OF THE SUPPLIER

3.1 General	
3.1.1 Standard of Performance	The Supplier shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Supplier shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the Purchaser, and shall at all times support and safeguard the Purchaser's legitimate interests in any dealings with third Parties.
3.2.1 Suppliers	a) The payment of the Supplier pursuant to Clause GC 6 shall



DHARMENDRA Secretary (Revenue) & Divisional Commissioner Gevs. of MCT of Delhi 5, 11 a manda Hagg, Weihi 54

Not to Benefit	constitute the Supplier's only payment in connection with this
From	Contract or the Services, and the Supplier shall not accept for
Commissions,	their own benefit any trade commission, discount, or similar
Discounts, etc.	payment in connection with activities pursuant to this Contract
	or to the Services or in the discharge of their obligations under
	the Contract, and the Supplier shall use their best efforts to
	ensure that the Personnel and agents of either of them similarly
	shall not receive any such additional payment.
	(b) Furthermore, if the Supplier, as part of the Services, has the
	responsibility of advising the Purchaser on the procurement of
	goods, works or services, the Supplier shall comply with the
	Purchaser's applicable procurement guidelines, and shall at all
	times exercise such responsibility in the best interest of the
	Purchaser. Any discounts or commissions obtained by the
	Supplier in the exercise of such procurement responsibility shall
	be for the account of the Purchaser.
3.2.3 Prohibition	The Supplier shall not engage, and shall cause their Personnel
of Conflicting	as well as and their Personnel not to engage, either directly or
Activities	indirectly, in any business or professional activities which would
3.3	conflict with the activities assigned to them under this Contract.  Except with the prior written consent of the Purchaser, the
Confidentiality	Supplier and the Personnel shall not at any time communicate
Community	to any person or entity any confidential information acquired in
	the course of the Services, nor shall the Supplier and the
	Personnel make public the recommendations formulated in the
	course of, or as a result of, the Services.
3.4 Insurance to	The Supplier (a) shall take out and maintain, at their own cost
be Taken Out	but on terms and conditions approved by the Purchaser,
by the Supplier	insurance against the risks, and for the coverage, as shall be
	specified in the SC; and (b) at the Purchaser's request, shall
	provide evidence to the Purchaser showing that such insurance
	has been taken out and maintained and that the current
0 5 4 4!	premiums have been paid.
3.5 Accounting,	(a) The Supplier (i) shall keep accurate and systematic
Inspection and Auditing	accounts and records in respect of the Services hereunder, in accordance with internationally accepted accounting principles
and Additing	and in such form and detail as will clearly identify all relevant
	time changes and costs, and the bases thereof, and (ii) shall
	periodically permit the Purchaser or its designated
	representative and/or the Purchaser, and up to five years from
'	expiration or termination of this Contract, to inspect the same
	and make copies thereof as well as to have them audited by
	auditors appointed by the Purchaser or the Purchaser, if so
	required by the Purchaser or the Purchaser as the case may
	be.
	(b) The Purchaser shall have the right to carry out inspection
	checks, audits of the Supplier's premises and/ or locations,
	facilities, or point of delivery of services performed under this
	contract.
	(c) The Purchaser shall have the right to carry out scheduled/



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& Divisional Commissioner
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5, Sham Noth Marg, Delhi-54

	unscheduled visits to any of the locations, enrolment centres manned by the Supplier and oversee the processes and operations of the Supplier
3.6	The Supplier shall not be permitted to sub-contract any part of
Subcontracting	its work, obligations, duties, or responsibilities under this
	contract
3.7 Reporting	The Supplier shall submit to the Purchaser the reports and
Obligations	documents specified in Appendix B hereto, in the form, in the
Obligations	
	numbers and within the time periods set forth in the said
0.0 Dial-t 611	Appendix.
3.8 Rights of Use	All rights of use of any process, product, service, or data
	developed, generated, or collected, or any other task performed
	by the Supplier under the execution of the contract, would lie
	exclusively with the Purchaser or its nominated agencies in
	perpetuity free from all liens, encumbrances, and other third
	party rights and the Supplier shall, wherever required, take all
	steps that may be necessary to ensure the transfer of such
	rights in favour of the Purchaser or its nominated agencies.
3.9 Equipment,	Equipment, vehicles and materials made available to the
Vehicles and	Supplier by the Purchaser, or purchased by the Supplier wholly
Materials	or partly with funds provided by the Purchaser, shall be the
Furnished by	property of the Purchaser and shall be marked accordingly.
the Purchaser	Upon termination or expiration of this Contract, the Supplier
	shall make available to the Purchaser an inventory of such
	equipment, vehicles and materials and shall not dispose of such
	equipment and materials. While in possession of such
	equipment, vehicles and materials, the Supplier, unless
]	otherwise instructed by the Purchaser in writing, shall insure
	them at the expense of the Purchaser in an amount equal to
	their full replacement value.
3.10 Equipment	Equipment or materials brought into India by the Supplier and
and Materials	the Personnel and used either for the Project or personal use
Provided by	shall remain the property of the Supplier or the Personnel
the Suppliers	concerned, as applicable.
3.11 Intellectual	The intellectual property rights to all the outputs, deliverables,
Property Rights	data, reports developed during the execution of this Contract
(IPR)	shall remain sole property of the Purchaser
3.12 Assignment	The Supplier shall not assign, in whole or in part, their
J. 12 Assignment	work or obligations under this Contract
	work or obligations under this contract

## 4. SUPPLIER'S PERSONNEL

4.1 General	The Supplier shall employ and provide such qualified and experienced Personnel as are required to carry out the Services.
4.2 Project Manager	If required by the SC, the Supplier shall ensure that at all times during the Supplier's performance of the Services a project manager, acceptable to the Purchaser, shall take charge of the performance of such Services.



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## 5. OBLIGATIONS OF THE PURCHASER

5.1 Assistance And Exemptions	Unless otherwise specified in the SC, the Purchaser shall use its best efforts to ensure that the Government shall:  (a) Issue to officials, agents and representatives of the Government all such instructions as may be necessary or appropriate for the prompt and effective implementation of the Services.  (b) Provide to the Supplier and his Personnel any such other assistance as may be specified in the SC.  (c) Other assistance/ exemption as specified in SC 5.1 (c)
5.2 Change in the	If, after the date of this Contract, there is any change in the
Applicable Law	Applicable Laws of India with respect to taxes and duties, which
Related to Taxes	are directly payable by the Supplier for providing the services
and Duties	i.e. service tax or any such applicable tax from time to time,
	which increases or decreases the cost incurred by the Supplier
	in performing the Services, then the remuneration and
	reimbursable expenses otherwise payable to the Supplier under
	this Contract shall be increased or decreased accordingly by
	agreement between the Parties hereto, and corresponding
	adjustments shall be made to the ceiling amounts
	specified in Clause GC 6.1(b).
5.3 Services,	(a) The Purchaser shall make available to the Supplier and its
Facilities and	Personnel, for the purposes of the Services and free of any
Property of	charge, the services, facilities and property described in
the Purchaser	Appendix D at the times and in the manner specified in said
	Appendix.
	(b) In case that such services, facilities and property shall not
	be made available to the Supplier as and when specified, the
	Parties shall agree on any time extension that it may be
	appropriate to grant to the Supplier for the performance of the
	Services .
5.4 Payment	In consideration of the Services performed by Supplier under
	this Contract, the Purchaser shall make to the Supplier such
	payments and in such manner as is provided by Clause GC 6 of
	this Contract.
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## 6. PAYMENTS TO THE SUPPLIER

6.1 Total Cost of Services	(c) If pursuant to of the Clause GC 5.2 hereof, the Parties shall agree that additional payments shall be made to the Supplier in order to cover any necessary additional expenditures not envisaged in the cost estimates referred to earlier.
6.2 Currency of Payment	All payments shall be made in Indian Rupees
6.3 Terms of Payment	The payments in respect of the Services shall be made as follows:  (a) The Supplier shall submit the invoice for payment when the payment is due as per the agreed terms. The payment shall be released as per the work related milestones achieved and as

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per the specified percentage as per SC.
(b) All payments under this Contract shall be made to the
accounts of the Supplier specified in the SC.
(c) In case of early termination of the contract, the payment
shall be made to the Supplier as mentioned here with:
(i) Assessment should be made about work done from the
previous payment period, for which the payment is made or to
be made till the date of the termination. The Supplier shall
provide the details of the services performed during this period
with supporting documents. Based on such details, the
remuneration shall be calculated based on the rate as specified.

## 7. GOOD FAITH

7.1 Good Faith	The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.
7.2 Operation of the Contract	The Parties recognize that it is impractical in this Contract to provide for every contingency which may arise during the life of the Contract, and the Parties hereby agree that it is their intention that this Contract shall operate fairly as between them, and without detriment to the interest of either of them, and that, if during the term of this Contract either Party believes that this Contract is operating unfairly, the Parties will use their best efforts to agree on such action as may be necessary to remove the cause or causes of such unfairness, but no failure to agree on any action pursuant to this Clause shall give rise to a dispute subject to arbitration in accordance with Clause GC 8 hereof.

## 8. SETTLEMENT OF DISPUTES

8.1 Amicable Settlement	Performance of the contract is governed by the terms & conditions of the contract, in case of dispute arises between the parties regarding any matter under the contract, either Party of the contract may send a written Notice of Dispute to the other party and attempt to reach an amicable settlement through the following method:  The matter shall be referred to a three member expert committee constituting of The Additional Director General (Delhi), UIDAI and two representatives nominated by GNCTD.  The three member expert committee shall hear the representations of both the sides and pass its verdict to resolve the issue in an amicable manner, which shall be applicable to both the party. If the dispute cannot be amicably settled or either party is not satisfied with the proposed solution within 60 days, clause GC 8.2 shall become applicable.
8.2 Arbitration	(a) In the case of dispute arising upon or in relation to or in connection with the contract between the Purchaser and the

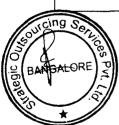
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@ Divisional Commissioner
Govt. of NCT of Delhi
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Supplier, which has not been settled amicably, any party can refer the dispute for Arbitration under (Indian) Arbitration and Conciliation Act, 1996. Such disputes shall be referred to an Arbitral Tribunal consisting of 3 (three) arbitrators, one each to be appointed by the Purchaser and the Supplier, the third arbitrator shall be chosen by the two arbitrators so appointed by the parties and shall act as Presiding Arbitrator. In case of failure of the two arbitrators, appointed by the parties to reach a consensus regarding the appointment of the third arbitrator within a period of 30 days from the date of appointment of the two arbitrators, the Presiding arbitrator shall be appointed by the authority specified in SC 8.2 (a). The Arbitration and Conciliation Act, 1996 and any statutory modification or reenactment thereof, shall apply to these arbitration proceedings. (b) Arbitration proceedings shall be held in India at the place indicated in SC 8.2 (b) and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English. (c) The decision of the majority of arbitrators shall be final and binding upon both parties. The expenses of the arbitrators as determined by the arbitrators shall be shared equally by the Purchaser and the Supplier. However, the expenses incurred by each party in connection with the preparation, presentation shall be borne by the party itself. All arbitration awards shall be in writing and shall state the reasons for the award.

#### 9. LIQUIDATED DAMAGES

9.1	The parties hereby agree that due to negligence of act of any party, if the other party suffers losses, damages the quantification of which may be difficult, and hence the amount specified hereunder shall be construed as reasonable estimate of the damages and both the parties agree to pay such liquidated damages, as defined hereunder as per the provisions of this Contract.
9.2	The amount of liquidated damages for services under this Contract shall not exceed the Contract Price.
9.3	The liquidated damages shall be applicable under the following circumstances:  (a) Except as provided under GC 2.7, if the Supplier fails to perform the services within the period specified in the Contract, the Purchaser may without prejudice to all its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 0.5% of the value of the services supplied beyond stipulated delivery schedule for each week or part thereof of delay until actual delivery of performance, subject to a maximum of 10% of the value of the such services.  (b) In addition, the Supplier is liable to the Purchaser for payment of penalty as specified in the SLA



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(c) If the services supplied do not meet the minimum specifications and standards as per the Contract, and the same is not modified to meet the requirements within 14 days of being informed by the Purchaser, the Purchaser shall be free to impose any penalty as deemed fit. In addition, the Purchaser shall reserve the right to terminate the contract and recover the liquidated damages by forfeiting the performance guarantee submitted by the Supplier

#### 10. ADHERENCE TO RULES & REGULATIONS

#### 10.1 Adherence to Safety Procedures, Rules, Regulations, & Restrictions

- (a) The Supplier shall comply with the provisions of all laws including labour laws, rules, regulations and notifications issued there under from time to time. All safety and labour laws enforced by statutory agencies and by Purchaser shall be applicable in the performance of this Contract and the Supplier shall abide by these laws.
- (b) Access to the data centre/ data processing sites and Purchaser's locations shall be restricted to only essential personnel belonging to the Supplier who are genuinely required for execution of work or for carrying out management/ maintenance who have been explicitly authorised by the Purchaser. The Supplier shall maintain a log of all activities carried out by each of its personnel.
- (c) The Supplier shall take all measures necessary or proper to protect the personnel and facilities and shall observe all reasonable safety rules and instructions. The Supplier shall adhere to all security requirement/regulations of the Purchaser during the execution of the work.
- (d) The Supplier shall report as soon as possible any evidence, which may indicate or is likely to lead to an abnormal or dangerous situation and shall take all necessary emergency control steps to avoid such abnormal situations
- (e) The Supplier shall at all times indemnify and keep indemnified the Purchaser for any situation arising out of this clause while providing its services under the Project.

#### 11. LIMITATION OF LIABILITY

## 11.1 Limitation of Liability

Except in case of gross negligence or willful misconduct:

- (a) Neither party shall be liable to the other party for any indirect or consequential loss or damage, loss of use, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Purchaser: and
- (b) The aggregate liability of the Supplier to the Purchaser whether under the Contract, in tort, or otherwise, shall not exceed the amount specified in the Contract Price Provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the Supplier to



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S, Sham Rath Marg, Delhi 54

#### 12. MISCELLANEOUS PROVISIONS

#### 12.1 Miscellaneous Provisions

- Any failure or delay on part of any Party to exercise right or power under this Contract shall not operate as waiver thereof.
- The Supplier shall notify the Purchaser of any material change in their status, in particular, where such change would impact on performance of obligations under this Contract.
- Each member/constituent of the Supplier, in case of a Consortium shall be jointly and severally liable to and responsible for all obligations towards the Purchaser for performance of works/services under the Contract.
- The Supplier shall at all times indemnify and keep indemnified the Purchaser against all claims/damages etc. for any infringement of any Intellectual Property Rights (IPR) while providing its services under the Project.
- The Supplier shall at all times indemnify and keep indemnified the Purchaser against any claims in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by its employees or agents or by any other third Party resulting from or by any action, omission or operation conducted by or on behalf of the Supplier.
- The Supplier shall at all times indemnify and keep indemnified the Purchaser against any and all claims by Employees, agent(s), employed engaged or otherwise working for the Supplier, in respect of wages, salaries, remuneration, compensation or the like.
- All claims regarding indemnity shall survive the termination or expiry of the Contract.
- All materials provided to the Purchaser by bidder are subject to Country's public disclosure laws such as RTI etc.
- The Supplier shall not make or permit to be made a public announcement or media release about any aspect of the Contract without a written consent from the Purchaser.



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## **SPECIAL CONDITIONS OF CONTRACT**

The following Special Conditions of Contract (SCC) shall supplement the General Conditions of Contract (GCC). Whenever there is a conflict, the provisions herein shall prevail over those in the GCC.

Num ber	Amendments of, and Supplements to, Clauses in the General Conditions of Contract						
of	General Conditions of Contract						
GC GC							
Clau							
se							
1.5	The addresses are:						
	Purchaser: Divisional Commissioner, Government of NCT of Delhi.						
	Attention: No. 5, Shamnath Marg, Delhi - 110054						
	Facsimile:						
	E-mail:						
	Supplier: Strategic Outsourcing Services Pvt. Ltd.						
	Attention: #70/25, 80 Feet Circular Ring Road, 4 <sup>th</sup> Block, Koramangala, Bangalore -						
	560034						
	Facsimile: 080- 41152610						
44.53	E-mail: patil.strategic@gmail.com						
{1.7}	The Supplier is Strategic Outsourcing Services Pvt. Ltd.						
1.7	The Authorized Representatives are:						
	For the Purchaser: Divisional Commissioner, Government of NCT of Delhi.						
	For the Supplier: Pradeep Patil, Manager- Business Development, Strategic						
	Outsourcing Services. Pvt. Ltd.						
2.1	The effective date of the contract.: 25 <sup>th</sup> Jan 2011						
2.3	The date for the commencement of Services: 25 <sup>th</sup> Jan 2011						
2.4	The time period shall be: 12 Months						
3.5	The risks and the coverage shall be as follows:						
	(a) Third Party motor vehicle liability insurance in respect of motor vehicles operated in						
	India by the Supplier or its Personnel, with a minimum coverage as per Motor Vehicles  Act 1988;						
	(b) Third Party liability insurance, with a minimum coverage of the value of the contract						
	(c) Professional liability insurance, with a minimum coverage of the value of the contract						
	(d) Purchaser's liability and workers' compensation insurance in respect of the						
	Personnel of the Supplier and in accordance with the relevant provisions of the						
	Applicable Law, as well as, with respect to such Personnel, any such life, health,						
	accident, travel or other insurance as may be appropriate; and						
]	(e) Insurance against loss of or damage to (i) equipment purchased in whole or in part						
	with funds provided under this Contract, (ii) the Supplier's property used in the						
	performance of the Services, and (iii) any outputs prepared by the Supplier in the						
	performance of the Services.						
5.1	The Purchaser shall provide the following assistance and exemptions to the Supplier for						
(c)	the effective implementation of the services under this Contract:						
6.2	As per the conditions of RFQ  The amount in Indian Runees (INR) is Rs 23.94 per enrolment						
0.2	The amount in Indian Rupees (INR) is Rs 23.94 per enrolment.						

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#### 6.3 General terms and conditions of Payment Schedule

- 1) All payments shall be made by the Purchaser in favour of the Supplier
- 2) The release of payments will be Performance (output) based, where the payments are made for measured deliverables and outputs.
- 3) Supplier shall obtain sign-off for each milestone completed from the Purchaser and raise invoice against the same.
- 4) Eligible Payments against invoice submitted (accompanied with all requisite documents) shall be released within 60 days of submission of invoice.
- 5) Power to withhold: Notwithstanding anything contained in the payment schedule mentioned below, if in the opinion of the Purchaser, any work done or supply made or service rendered by Supplier is deficient in any manner in comparison to the prescribed standards, Purchaser shall be at liberty to withhold a reasonable portion of the payments due to the Supplier, till such work/ supply/ service is made confirming to the prescribed standards. These powers to withhold payments shall be without prejudice to any other power/ right of the purchaser under this contract.
- 7) All payments under this Contract shall be made to the account of the Supplier with

Bank and Account Details:-

Beneficiary Bank's IFSC CODE	c	В		N	0	0	0	6	9	5	9
(Mandatory 11 characters	}		<b>!</b>			٢	٢				
field)											
Name of Beneficiary's Bank	STATE BANK OF INDIA										
Address of Beneficiary's	SSI J.P. NAGAR, NO. 11, 20 <sup>TH</sup> CROSS JP NAGAR PHASE V,										
Bank	BANGALORE – 560 078										
Account No. of Beneficiary	31498586733										
Name of Beneficiary	STRATEGIC OUTSOURCING SERVICES PVT.LTD.										
Address of the Beneficiary	70/25, 80 FEET CIRCILAR RING ROAD, 4 <sup>TH</sup> BLOCK										
tual cos of the Beneficiary	KORMANGALA ,BANGALORE										

Payments will be made by the Purchaser to the Supplier as per Contract Value quoted in the Formats for Financial Bid and agreed in the Contract, as follows:

Payment Schedule : Monthly

Name of the Authority who will appoint the Presiding Arbitrator: Principal Secretary(a) (Revenue) / Divisional Commissioner, Government of NCT of Delhi.

The Arbitration proceedings shall take place in Delhi.

8.2 (b)

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Govt. of NCT of Delhi
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#### **APPENDIX A - DESCRIPTION OF SERVICES**

- 1. The scope of this engagement shall include all the steps from collection of demographic details as per requirements of GNCTD, to setting up enrolment stations for enrolment of residents for the UID project, up to providing requisite MIS reports to Registrar and UIDAI on enrolments completed on a daily basis till the enrolment operation for the targeted population is completed. The scope shall also include the collection of demographic details as per the KYR data requirements of GNCTD.
- 2. The enrolling agency will procure web cameras and biometric devices used for capture of biometric data at the enrolling station, which conform to UIDAI specifications and are certified by UIDAI appointed agencies. The Enrolment Agency will use software provided by the UIDAI for collection of demographic and biometric data. The enrolment agency shall be responsible for printing of the enrolment forms for collection of KYR data and the acknowledgment receipts in the format prescribed by UIDAI/Registrar.
- 3. The number of enrolment stations / centres and the duration shall be decided by the registrar taking into account factors like population density, geographical features, accessibility etc. The exact location and catchment area of the enrolment station shall be decided by the registrar in consultation with the enrolment agency.
- 4. The enrolling agency shall hire the manpower to operate the enrolment stations / centres as per the guidelines prescribed by UIDAI, and certify that all personnel have been trained as per the UIDAI guidelines.
- 5. The collected data will be transmitted to the UIDAI for allotment of the AADHAAR numbers. The UIDAI will prescribe the methods by which the data has to be transferred to the Authority for storage in Central Identities Data Repository (CIDR). The UIDAI will also issue instructions on the form of capture and storage for the Pol and PoA documents.

#### Additional Services to be provided by the Enrolment Agency

- 6. The following additional services will be provided by the enrolment agency:
  - (a) Scanning of POA/POI documents and sending it to central location or uploading it for storage (Facility for storage shall be provided by GNCTD). A naming convention and codification of documents may be provided by GNCTD.
  - (b) Collection of the hard copies of the POA/POI documents and submitting it to the registrars or GNCTD for storage. Storage Facility will be provided by GNCTD. Enrolment Agency will index the documents as per directions from GNCTD.

DHARMENDRA Secretary (Revenue)

& Divisional Commissioner Govt. of NCT of Delhi 5, Shant Nath Marg, Delhi 54

## **Privacy & Security**

7. Enrolling agencies will ensure that the data is kept in a secure and confidential manner and under no circumstances, shall they use the data themselves nor part with the data to any agency other than the UIDAI.

#### **Payment to the Enrolment Agency**

- 8. Payments shall be made to the Enrolment Agency by the Registrar on a monthly basis based on the number of enrolments completed and on the following terms:
  - (a) 90% of the payment based on number of the successful enrolments.
  - (b) 10% payment based on the submission of hard copies of the relevant documents (like PoA, PoI etc) of residents who have been successfully enrolled to the Registrar.

#### **Timelines**

9. The enrolment process will be completed by 30th December 2011.



DHARMENDRA Secretary (Revenue) & Divisional Commissioner Gradual SCT of Falls (18 and a classifier), a United

#### APPENDIX B - REPORTING REQUIREMENTS

The Enrolment Agency will send enrolment statistics on the enrolment status to the Registrar / UIDAI on a daily basis. The formats and contents of the MIS reports shall be decided by the Registrar and communicated to the Enrolment Agency. Reports of statistical nature may be asked for by the registrar as per requirement in consultation with the Enrolment Agency.

#### **APPENDIX C - TOTAL COST OF SERVICES**

The financial bid was for Rs 23.94 (Rupees Twenty Three and paise Ninety Four only) for enrolment of 6075782 residents of Northwest and Southwest Delhi.

#### **APPENDIX D - SCHEDULE OF ACTIVITIES**

The process of enrolment of the residents will be completed by 30 Dec 2011. A schedule of activities will be prepared by the registrar in consultation with the Enrolment Agency and provided to the Enrolment Agency. The schedule may be modified by the registrar in consultation with the Enrolment Agency.

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